

September 14, 2011

Valleyview Municipal Library
P.O. Box 896
Valleyview, Alberta
T0H 3N0

Board Meeting Minutes

Wednesday, September 14, 2011 5:30 p.m.

In Attendance: Grethe Jensen, Judy Brothers, Mary Wilson, Adam Norris, Warren Stewart, Dale Gervais, Angela Radzikowski, Susanne Tremblay
Regrets: Kerri Danner

- 1.0 Call to Order: Chairperson Grethe Jensen called the meeting to order at 5:30 p.m.
- 2.0 Agenda additions or deletions. Addition Toastmasters under New Business. Dale Gervais moved to adopt agenda with addition. Mary Wilson seconded. All in favor.
- 3.0 Guest; Grethe Jensen introduced guest, Dawnita D'Onofrio who put forth a proposal from the Toastmasters group that she is allowed to have a key to the Library, and in Kerri Danner's absence, to lock up after the meeting. The Toastmasters meet every Tuesday at 7 p.m. and meeting is over at 8 p.m. sharp. There are 6-10 members. Ms. D'Onofrio emphasised that she is employed at Scotiabank and is responsible for locking up at the bank. Grethe Jensen informed her that the matter will be discussed under new business and that she was welcome to stay. Ms. D'Onofrio declined due to other commitments.
- 4.0 Adoption of Minutes: Judy Brothers moved adoption of June 15, 2011 Board meeting minutes. Adam Norris seconded. Dale Gervais sought more information on doors. Susanne Tremblay explained that now able to go ahead with the disabled access doors because federal government has opened up to small project proposals and she is in the process of applying for a grant.
Warren Stewart moved adoption of August 17, 2011 Board meeting minutes. Mary Wilson seconded. All in favor.
- 5.0 Library Coordinator Report: Susanne Tremblay's reported on another successful Summer Reading Program. Thanked all those who helped with parade. Four staff members and four Board members will attend the Rural Library Conference. Petra, Kerri and Susanne will represent the Library at the annual Spelling Bee.
- 6.0 Financial Report presented by Library Coordinator. Questions asked for clarification on report. Susanne Tremblay was asked to contact Shari Taylor, Town of Valleyview, regarding a meeting with Grethe Jensen, Adam Norris and herself. Dale Gervais stated that the ~~PCSS~~^{MD} budget has been frozen for now and the Library agreement remains the same. Grethe Jensen stated that the new agreement has the Town of Valleyview and the MD of Greenview splitting operating costs 50-50. Susanne hopes to have the new budget done soon.

7.0 Reports from Committees:

- 7.1 **POLICY:** Kerri, Angela, Grethe, still waiting for acceptance of Policy Manual with the changes that had been made.
- 7.2 **PROGRAMMING:** Judy, Mary, Grethe, Adam, Susanne, Judy Brothers thanked everyone who helped with the float for the summer parade especially Susanne Tremblay for all her help. Grethe Jensen suggested having "time pledges" so everyone can pitch in.
- 7.3 **PERSONNEL:** Grethe, Warren, Angela.
- 7.4 **FINANCE:** Grethe, Adam, Dale, Susanne

8.0 Friends of the Library: Grethe Jensen reported that the Friends Christmas Calendar draw is their current fundraiser. The calendars are \$20. each and every day in the month there will be a draw with the chance to win a set amount of money. If sell all 250 calendars Friends will make \$5000. Calendars were distributed to all Board members to sell.

Made \$725. on the quilt draw. Four new chairs purchased. Will put in a coffee machine. Rug will be purchased as well as café curtains for a quiet cosy reading corner. The Friends are paying and Susannc will look after the buying.

9.0 Councillor Comments:

- 9.1 Town of Valleyview: Warren Stewart asked if there are any small repairs to be done before winter and if so, contact the Town for any work that needs to be done. He brought up the pictures in the Gallery and risk of fading. Susanne Tremblay stated that Gary Peterson said there was no problem and there was no real fading. However, Susanne Tremblay will contact Museum in Grande Prairie or the Archives to see if the pictures are at risk.
- 9.2 MD of Greenview: Dale Gervais mentioned that there is road construction in the MD in the Little Smoky area, Golf Course road in Debolt and Forestry Trunk Road by Simonette. He also spoke about a very interesting presentation he attended on shale gas in Edson. Still working on the agreement with the Town and meetings are being set up to finalize matters.

10. Old Business:

- 10.1 Agreement with Town and MD: already mentioned
- 10.2 Credit card for Susanne: has been applied for
- 10.3 Rural Library Conference: mentioned in Library Coordinator's Report
- 10.4 Policies: mentioned in Policy Report
- 10.5 Roof and AC: AC has to be a top priority
- 10.6 Access doors: Grant is being applied for and most work done on it.
- 10.7 Quiet reading (coffee) corner
- 10.8 Bicycle stand: Town's bicycle rack could not be located. Mary Wilson will check on condition of one she has. Possibility of Friends of the Library purchasing one.
- 10.9 Dianne Haskell: her gift is not ready and as well it is not a convenient time so will have presentation to her at the next meeting.

11. New Business

- 11.1 Wish List: Friends will have a total of \$10,00. after all calendars are sold. Judy Brothers suggested a stove and refrigerator. Board members asked to keep thinking
- 11.2 Aboriginal collection: Grethe Jensen has spoken with Susanne Tremblay regarding setting up a special area for the works of Aboriginal authors and artists, including books, film, music. The Friends would be open to purchasing materials.
- 11.3 Toastmasters: providing Dawnita D'Onofrio with a key to the Library and her being responsible for locking up Library and setting alarm in absence of Kerri Danner at Toastmasters meetings was discussed. Mary Wilson made motion that the Toastmasters member, Dawnita D'Onofrio, receive the key (as back up for Kerri Danner) and be responsible for setting the alarm. Judy Brothers seconded.

12.0 Date for Next Meeting: Wednesday, October 19, 2011 at 5:30 p.m.

13.0 Adjournment: Grethe Jensen adjourned the meeting at 6:55 p.m.

Mary Wilson invited the Board members to a drumming presentation put on by grief counsellor, Rob Smith at OAP School on September 24 from 1-3 p.m.

Card and sweets to the Board from Pat Mabley and her family thanking them for the flowers after the death of her mother.

Chairperson Grethe Jensen

Secretary Angela Radkowski

Date October 19, 2011