

Valleyview Municipal Library
Box 897
Valleyview, Alberta T0H 3N0
Board Meeting Minutes
October 15, 2014

Attendance: Shauna Roberts, Kerri Danner, Adam Norris, Les Urness, Scott Biggin, Warren Stewart, Judy Smith

Regrets: none

1.0 Call to Order: Chair Adam Norris called the meeting to order at 5:42pm.

2.0 Additions or Amendments/Adoption of Agenda: Judy Smith made a motion to adopt the agenda with amendments: 6.4, 6.5, 6.6. All in favour.

3.0 Adoption of Minutes from Last meeting: Warren Stewart made a motion to adopt minutes of the September 25, 2014 meeting. All in favour.

4.0 Finance/Treasurer's Reports: Adam Norris presented the financial report which was accepted as information. Les Urness made a motion to accept the report. All in favour.

5.0 Library Manager's Report: Library Manager, Kerri Danner, presented her report. It was accepted as information. Judy Smith made a motion to accept the report. All in favour.

6.0 New Business

6.1 Due to concerns from a library patron, Kerri will contact OH&S about testing for mold.

6.2 **Plan of service meeting:** It was decided that the plan of service meeting will be held on November 19, 2014 from 5:30-8:30pm. A budget meeting will be held at the same time. Kerri will figure out a meal for the meeting.

6.3 **Policy Revision/Review: Section 200:** Warren Stewart suggested making a change to 201.5. Adam Norris suggested changing the terminology from "recommends" to "is" 3 or 4 years, in regards to trustees being reappointed. Les Urness motions to accept the second reading with amendments. Scott Biggin seconds the motion. All in favour.

6.4 **Christmas Party:** It will be held on December 17, 2014 at 5:30. We will have a potluck and families are invited. We are looking for entertainment suggestions.

6.5 **Board Self-evaluation:** We will do this in December at our regular meeting.

6.6 **In Camera:** Warren Stewart motioned to go in camera. Les Urness motioned to come out of camera.

7.0 Councillor Comments

7.1 **M.D. of Greenview:** Les Urness had no comments.

7.2 **Town of Valleyview:** Warren Stewart discussed the possibility of video conferencing in the library, he also suggested putting a jar out by the coffee maker for a

coffee fund.

7.3 Other Trustee comments: Judy Smith was impressed with how the Plan of Service meeting went. We discussed concerns about liability and feasibility with having an after school snack program at the library. Scott Biggin suggested Kerri should ask the college if she needs anything. Shauna Roberts had no comments.

8.0 Date of Next Meeting: The next meeting will be on Wednesday, November 19, 2014 at 5:30pm.

9.0 Adjournment: Warren Stewart made a motion to adjourn the meeting at 6:53pm.

Signature for Chair

Date

Allen Nouri
Jan 21/15

Signature for Secretary

Date

Shauna Roberts
Jan 21/15