

**Valleyview Municipal Library**  
**P.O. Box 896**  
**Valleyview, Alberta**  
**T0H 3N0**  
**Board Minutes**  
**Wednesday, October 14, 2009**  
**6:30 p.m.**

In Attendance: Diane Haskell, Harold Imes, Don Gourlay, Warren Stewart, Kerri Danner, Angela Radzikowski, Library Coordinator Susanne Tremblay,

1.0 Call to Order: Diane Haskell called the meeting to order at 6:40 p.m.

2.0 Changes to Agenda: under New Business, 9.12 MD Grant was added. Don Gourlay made motion to accept the agenda with additions, Harold Imes seconded.

3.0 Adoption of Minutes: Warren Stewart moved adoption of September 9, 2009 minutes, Harold Imes seconded. All in favour.

4.0 Business Arising From the Minutes:

4.1 Artist release forms: asked Town of Valleyview about this and Town is waiting for response from Insurance Company. Susanne Tremblay will look after this.

4.2 Clearing out remaining used books: Don Gourlay will take them to Grande Prairie when convenient

4.3 Damaged windows: no reply yet from Town regarding Diane Haskell's letter; will be on going.

4.4 Petition for Bill C322: Susanne Tremblay will check on the deadline.

4.5 Baby Fair: already held. Raylene did basket for the draw and the decorating. The Friends of the Library manned the booth.

4.6 Sign-in book for after hours visits: Susanne is taking care of it. Have to decide on placement of the book for easy access.

5.0 Financial Report: Don Gourlay made motion to accept report as information, Warren Stewart seconded.

6.0 Library Coordinator's Report: report given by Susanne Tremblay. Angela Radzikowski made motion to accept Library Coordinator Report as information. Warren Stewart seconded.

-----coffee break 7:25 - 7:40-----

7.0 Friends of the Library: Every month the Friends will look after something for the Library - speaker, craft, etc...

8.0 Councillor comments:

8.1 Town rep: Warren Stewart passed on the complimentary remarks that were made about Susanne

8.2 MD of Greenview: Don Gourlay stated that it is Budget time.

9.0 New Business:

9.1 Report and ideas from the Rural Libraries Conference: many positive comments on the Conference

9.2 Plans and Preparation for the H1N1 Flu: staff has been spraying keyboards with Lysol. Susanne Tremblay will check on Town's policy. It was brought up about having Library staff member(s) and/or Board member(s) take a First Aid course, will consider it.

9.3 IMPORTANT –renewal of photocopy license due Nov. 1, 2009: Susanne Tremblay will make care of it.

9.4 New Chair of the Policy Committee: Diane Haskell nominated Kerri Danner. Don Gourlay seconded. Harold Imes made motion nominations cease. All in favour.

9.5 Budget: Don Gourlay and Susanne Tremblay will work on it and present it to the Board.

9.6 Community Survey: Kerri Danner and Susanne Tremblay will work on it and bring it to the Board meeting next month.

9.7 Five year Plan of Service: suggestion made that Susanne Tremblay and Kerri Danner visit other libraries in the area. Board members asked to think about what would like to see for the Library and to bring ideas to next meeting.

9.8 Author visit October 21, Nicole Luiken: Nicole Luiken will visit St. Stephen's School and Hillside School.

9.9 PLS Meeting Debolt – November 12: Susanne Tremblay and Diane Haskell will attend the 6 p.m. meeting. Harold Imes could go in place of Diane.

9.10 Nanowrimo: month long event, eight people have shown interest already. Will meet at end of October, middle of November and beginning of December.

9.11 Public event to welcome new Library Coordinator: plans will be made, bookmarks or pencils to give out. Tentatively set for beginning of December.

9.12 MD grant: Susanne Tremblay will make presentation for the MD. Due on October 15, 2009

10.0 Correspondence: Chair has not received any correspondence this month.

1.0 Board Working Calendar: Additions/Deletions

12.0 Date for Next Meeting: Monday, November 9, 2009 at 5:30 p.m.

13.0 Adjournment: Diane Haskell adjourned the meeting at 8:05 p.m.

[Snacks for October 14 meeting were provided by Angela Radzikowski; Susanne Tremblay will provide snacks for November 9 meeting.]

Chair

Diane Haskell

Secretary

Angela Radzikowski

Date

Nov 9, 2009