

**Valleyview Library Board
Meeting Minutes
Wednesday, October 25, 2017**

In attendance: Adam Norris, Scott Biggin, Debbie Stewart, Kelli Reimer, Kerri Danner, Marilyn Frostad and Christy Dalziel

Regrets: Les Urness and Tanya Boman

- 1.0 **Call to Order** – Meeting was called to order by Adam Norris at 5:36 p.m.
- 2.0 **Acceptance of Agenda** – Add 4.1 VCLC Advisory Board
Add 7.1 Review of VCLC Handbook
Debbie Stewart made a MOTION to accept the agenda with addition. All in favour. Carried.
- 3.0 **Acceptance of Minutes** – Debbie Stewart made MOTION to accept the minutes of the Sept 27, 2017 meeting. All in favour. Carried.
- 4.0 **VCLC Manager's Report** – Christy presented reports on behalf of VCLC and the Family Learning Coordinator. Christy asked if she could change out the land line for a cell phone. No one objected. She will proceed. The phone number can remain the same. Kelli Reimer made a MOTION to accept the financial reports as information. All in favour. Carried.
 - 4.1 Advisory Committee – It was discussed that having frequent meetings may be redundant as many of the members are the same. The option to have one or two a year if desired was discussed.
- 5.0 **Financial Report** – Financial reports were reviewed. Scott Biggin made a MOTION to accept the financial reports as information. All in favour. Carried.
- 6.0 **Library Manager's Report** – Kerri Danner presented her written report. Scott Biggin made a MOTION to accept the report as information. All in favour. Carried.
- 7.0 **Business**
 - 7.1 **Valleyview Community Learning Council Handbook Review** – The board finished their review of the handbook from p.30 Appendix 2 until the end, making appropriate changes. Kerri and Christy will complete the changes to the electronic and paper copies and distribute as needed. Marilyn Frostad made a motion to accept the changes made. All in favour. Carried.

8.0 Trustee Comments

- 8.1 MD of Greenview # 16 – Les Urness was absent
- 8.2 Town of Valleyview – Tanya Boman was absent
- 8.3 Board Trustees – Marilyn asked if the presence of black mold in the library had been checked. Kerri said that the air quality had been checked previously, but the building has continued to leak and the carpets have been wet after rains/snow thaws. Kerri would like to purchase a steam cleaner so the carpets may be spot cleaned on a more regular basis.
- 8.4 Honorarium Sheets – present board members filled out and submitted.

9.0 Next Meeting – Wednesday, Nov. 29, 2017 at 5:30 p.m.

- 10.0 **Adjournment** – Kelli Reimer made a MOTION to adjourn the meeting at 6:57 p.m. All in favour. Carried. Meeting Adjourned.

Allen Nain
Board Chair

KAREIMER
Secretary

Nov 29/17
Date

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