

Valleyview Municipal Library
Box 897
Valleyview, Alberta T0H 3N0
Board Meeting Minutes
Thursday, May 23, 2013 5:00 p.m.

Attendance: Adam Norris, Judy Brothers, Mary Wilson, Ed Tollefson, Warren Stewart, Kerri Danner, Angela Radzikowski

Regrets: Scott Biggin

1.0 Call to Order: Chairperson Adam Norris called the meeting to order at 5:01 p.m.

2.0 Additions or Amendments/Adoption of Agenda: Warren Stewart added Alberta Library Conference, under New Business, 9.3. Ed Tollefson made motion to adopt the agenda with the addition. All in favor.

3.0 Adoption of Minutes from Last Meeting: Judy Brothers indicated that in Library Manager's report under 4.0, the time should have been 5:30 p.m. instead of 5:50 p.m. Judy Brothers made motion to accept minutes of the April 17, 2013 meeting with the change. All in favor.

4.0 Library Manager's Report: Library Manager, Kerri Danner, presented her report. Highlights include the Early Years Children's Expo, Seniors' Week and Pajama Time. Report was accepted as information.

5.0 Finance/Treasurer's Reports: Adam Norris stated that nothing stood out as being unclear and that the Library's finances seem to be on schedule. Report was accepted as information.

6.0 Old Business

6.1 Painting: Kerri Danner stated that the painting project was still not acceptable; she did contact Garry Peterson and steps are being taken to rectify the situation.

Warren Stewart mentioned that the Town is looking at patching the roof and a crack on the side of the building was filled in.

Mary Wilson reported that she attended the Board Training meeting on April 20, 2013 and that it was a very worthwhile workshop.

7.0 New Business

7.1 Technology Planning: Kerri Danner provided a handout on 'Planning for Technology' which tells why it is important to keep up to date with technology and she recommended that Board members read it and maybe discuss it at another meeting. Questioned about the condition of the Library's computers and Kerri Danner said she could use a new one and that the newest computer is a year old and oldest ones are between 3-5 years old.

7.2 Public Access Computer Replacement Plan: information sheet handed out on Taylor Perron's plan. The plan was discussed. Mary Wilson made motion to let Taylor Perron (the Digital Doctor) approach businesses to put new computers in the library for a three year contract, with option to renew. All in favor.

7.3 Alberta Library Conference: Warren Stewart reported on the Alberta Library Conference that he attended held at the Jasper Park Lodge. He gained a lot of information (as well as free books) and commented that it would be very valuable for staff members to attend. Warren Stewart made motion to budget money for two staff members to attend the Jasper Park Lodge Alberta Library Conference every year. All in favor.

8.0 Friends of the Library: Kerri Danner reported that the Friends had a meeting yesterday.

8.1 Request for Volunteers – Audit of Friends 2012 Books: Adam Norris and Angela Radzikowski volunteered to look over the yearend paperwork.

8.2 Window Blinds – Request to share costs: The Friends requested that the Library share the cost of blinds (approximately \$1700.) for the Library's front windows. The blinds will cut down on glare, cut 85% of UV rays and reduce the heat in the library in the summer. Ed Tollefson made motion that the Library cost share with the Friends of the Library to purchase and put up the window blinds. All in favor.

9.0 Correspondence:

- PLS Annual Report

- Kerri Danner sent thank you card to Joan Plaxton for donating a year's subscription to the *Valleyviews*.

-letter received about the annual fair on June 4 and 5 with the set-up on June 3.

- brochure on 'Dare ^{and} Dream' the Peace Library System's Conference on September 26 and 27, 2013. This year the registration fee is \$100. for both days and \$75. for one day.

10.0 Date of Next Meeting: Wednesday, June 19, 2013 at 5:30 p.m.

11.0 Adjournment: Adam Norris adjourned the meeting at 5:45 p.m.

Chairperson

Angela Radzikowski

Secretary

Angela Radzikowski

Date

June 19/13