

VML March 20, 2013

Valleyview Municipal Library
Box 897
Valleyview, Alberta T0H 3N0
Board Meeting Minutes
Wednesday, March 20, 2013 5:30 p.m.

Attendance: Adam Norris, Judy Brothers, Warren Stewart, Ed Tollefson, Scott Biggin, Kerri Danner, Angela Radzikowski

Regrets: Mary Wilson

1.0 Call to Order: Chairperson Adam Norris called the meeting to order at 5:34 p.m.

2.0 Acceptance of Agenda/Adoption of Agenda: Ed Tollefson made motion to accept the agenda. All in favor.

3.0 Adoption of Minutes from Last Meeting: Ed Tollefson stated that South Peace Archives AGM should have been included in the minutes in his Councillor comments under 9.0. Warren Stewart made motion to accept minutes of the February 27, 2013 meeting with the addition. All in favor.

4.0 Library Manager's Report: Library Manager, Kerri Danner, presented her very detailed report. Ed Tollefson commented that there might be some desks available from the MD and he will bring it up to Council. Warren Stewart has offered to donate a shelf. Judy Brothers asked if any Library staff members will be attending the Alberta Library Conference in Jasper. None this year; however Warren Stewart will be attending as he was selected through PLS. Report was accepted as information.

5.0 Old Business

5.1 Painting Project - problems: brought up in in Library Manager's Report.

5.2 STEP Program: in Library Manager's Report.

5.3 Change table: in Library Manager's Report.

6.0 New Business

6.1 Annual General Meeting: have to start advertising for the AGM. Kerri Danner will look after running two ads in the ValleyViews and getting light refreshments. Regular meeting will be at 5:30 p.m. on Wednesday, May 22, 2013 with the AGM to follow at 6 p.m.

6.2 Ed Tollefson brought up that Stacey Juneau be recognized for the many hours he has volunteered with the Library. Warren Stewart made motion to buy a \$100.00 gift card from Home Depot to show appreciation for Stacey's efforts. All in favor. Judy Brothers will purchase the card.

7.0 Finance/Treasurer's Reports: Ed Tollefson made motion to approve that Kerri Danner be put on Library Coordinator grid to Level 7. All in favor. There was clarification on some items. Discussion on the high cost of hydro power and the need for a new furnace for the Gallery. Warren Stewart suggested putting it on the budget for next year in capital expenses. Report accepted as information.

8.0 Committee Reports

8.1 Policy Committee: bylaws/policy submitted March 13, 2013

8.2 Personnel Committee: no meeting

8.3 Programming Committee: no recent meeting

9.0 Councillor Comments:

MD Councillor, Ed Tollefson's reported that the MD has a headhunter to look for a CAO, he will ensure that Library has copies of the MD's Land Use By-Laws, Budget, and Development Plans, and he will clarify whether or not Adam Norris and Kerri Danner have to make a presentation at the MD's budget meeting.

Town Councillor, Warren Stewart, stated that the Town of Valleyview is also looking for a CAO and that PLS had a conference call meeting with the agenda being sent out to members' ipads.

10.0 Friends of the Library: Kerri Danner reported that there had been a meeting yesterday. There will be a spring raffle and Roxanne Perron will be donating a quilt. The Friends had asked about the float for the summer parade. Judy Brothers will ask Pat Brothers and Shari Taylor at the Town office for ideas with the planning.

11.0 Correspondence:

- DVD titled 'Aboriginal Topics: Tools for Teachers'

- information from PLS on the Excellence in Library Service Award

12.0 Date of Next Meeting: Wednesday, April 17, 2013 at 5:30 p.m.

13.0 Adjournment: Adam Norris adjourned the meeting at 6:50 p.m.

Chairperson
Secretary
Date