

**Valleyview Municipal Library**  
**P.O. Box 896**  
**Valleyview, Alberta**  
**T0H 3N0**  
**Board Minutes**  
**Wednesday, March 24, 2010 6:45 p.m.**

In Attendance: Diane Haskell, Don Gourlay, Harold Imes, Warren Stewart, Angela Radzikowski, Kerri Danner

Regrets: Susanne Tremblay (Library Coordinator), Mary Wilson

1.0 Call to Order: Diane Haskell called the meeting to order at 6:52 p.m.

2.0 Changes to Agenda: Harold Imes made motion to accept the agenda. Angela Radzikowski seconded. All in favor.

3.0 Adoption of Minutes: Harold Imes moved adoption of February 10, 2010 regular Board meeting minutes, with spelling correction, and February 23, 2010 and March 2, 2010 special meetings' minutes. Warren Stewart seconded.

4.0 Business Arising from the Minutes:

4.1 Community Survey – the results: Kerri Danner compiled the results and presented to Board for perusal. She will email copy to all Board members for input before putting on Library's web page.

4.2 Five Year Plan of Service: will be based on what patrons want and what have in budget. Will wait until staff back from Library Conference in Jasper in case have new ideas. Will be main goal of a special meeting and Board requested to think of what needed.

4.3 Policy Manual: still awaiting final approval.

5.0 Financial Report: Don Gourlay will ask Town how much money Library actually has. Report received as information.

6.0 Library Coordinator's Report: received as information.

-----Break from 7:25-7:40. -----

7.0 Friends of the Library: no report at this time.

8.0 Councillor Comments:

8.1 Town rep: Warren Stewart had not been able to go to PLS meeting. Brenda Carter went in his stead. He shared highlights of the meeting. Warren stated he would be willing to make another plaque if needed. Diane Haskell suggested having one for donations for "In Memoriam".

8.2 MD of Greenview: Don Gourlay stated that the MD needs a letter as soon as possible for request of MD's 'old' computers and laptop and to address letter to MD Council. Susanne Tremblay and Kerri Danner are writing the letter.

9.0 New Business:

9.1 FCSS draw for expenses paid to attend Vitalize: no Board member able to attend at that time.

9.2 AGM: May 19, 2010 set as date for Annual General Meeting. Potluck at 6:00 p.m. and meeting to follow at 7:00 p.m. Kerri Danner will send out printed invitations to Friends of the Library, MD of Greenview, Town of Valleyview, Judy Smith (VALID) and Elaine Muceniek.

10.0 Correspondence:

10.1 Peace Library System – MD Greenview Advisory Committee Meeting Minutes of November 12, 2009 and March 17, 2010, Annual Report for 2009 (5.3) and Records Management Policy (8.2).

11.0 Board Working Calendar: added April 21 and May 5 meetings.

12.0 Dates for Next Meetings: Wednesday, April 21st, 2010 at 6:45 p.m. for regular Board meeting and Wednesday May 5<sup>th</sup>, 2010 for special meeting for Five Year Plan

13.0 Adjournment: Diane Haskell adjourned the meeting at 8:30 p.m.

[Don provided snacks. Harold will provide for next meeting]

POLICY: Chair: member-at-large Kerri Danner, Diane Haskell, Harold Imes, Angela Radzikowski

PROGRAMMING: Diane Haskell

PERSONNEL: Diane Haskell, Warren Stewart, Angela Radzikowski

FINANCE: Don Gourlay, Diane Haskell

Chair *DKnell*

Secretary *Angela Radzikowski*

Date *April 21, 2010*