

## Valleyview Municipal Library

P.O. Box 896  
Valleyview, AB  
T0H 3N0

### Minutes

Meeting March 18, 2009  
6:30 PM

*In Attendance:* Harold Imes; Diane Haskell; Angela Radzikowski; Kathy Pozniak and Library Manager, Yvonne Mury

*Regrets:* Warren Stewart; Don Gourlay

1.0 Call to Order: Harold Imes called the meeting to order at 6:45PM

2.0 Changes to agenda: Spelling of *Pozniak* under 8.1

3.0 Adoption of the Minutes: Angela Radzikowski moved to adopt the minutes of April 18, 2008. Kathy Pozniak seconded. Carried.

4.0 Business Arising from the Minutes

4.1 Planning for the AGM for 2009: It was decided to leave the Friends of the Library out the planning for the 2009 meeting as they are still in the organisational stage of development. Members of the Friends group will be personally invited to the AGM by the Library Manager.

DATE: May 13, 2009 Short Board Meeting 5:30; Potluck supper 6:00 PM – Library will pay for the main course and provide drinks, paper products and cutlery; board members will each bring a side dish and desert. Yvonne Mury will look after placing notices in the *Valley Views*.

4.2 Employee Safety – Working Alone Policies Don Gourlay absent – ongoing.

4.3 Handicapped Access Doors - Ongoing

5.0 Financial Report. Yvonne Mury presented her financial report as of February 2009 with expenditures showing \$13,400.01 for January and \$9,938.76 for February. Income is shown at \$520.60 for January and \$5,751.36 for February.

Report accepted as information.

6.0 Library Manager's Report

Yvonne Mury read her prepared report. It covered: Friends of the Library; Polaris: Staffing problems; Budget problems; PLS farewell function for Padmini; Water seeping into the program room; ALC at Jasper – Yvonne and Pat are registered to attend -; Statistics and Vitalize – June 4-6<sup>th</sup>. Report accepted as information.

7.0 PLS Survey – the board thoughtfully filled in this survey form about satisfaction and possible expansion of services of the PLS based on group consensus.

## 8.0 Committee Activities

- 8.1 Policy: Chair Kathy Pozniak drew up a PBI policy based on the current PBI policy of the Olds Library. Kathy Pozniak made a motion to add it to Library Policies, Angela Radzikowski seconded. Carried
- 8.2 Programming: Chair Diane Haskell is running two Mandala Workshops on March 21, 2009 and again on April 4, 2009. The Mandala exhibit was well received according to the guest book.
- 8.3 Personnel: Chair Harold Imes – nothing to report
- 8.4 Finance: Chair Don Gourlay – absent

9.0 Friends of the Library Decided that they did not want to be special guests at the March 18, 2009 meeting as they are still in the early stage of development.

## 10.0 Councillor Comments

MD of Greenview: Don Gourlay - absent  
Town of Valleyview: Warren Stewart – absent

## 11.0 New Business

11.1 Diane Haskell requested the purchase five folding work tables at a cost of approximately \$300 taken from small equipment in the capital budget to accommodate her Mandala Workshops on March 21, 2009 and April 4, 2009, as well as being useful for the summer reading programs, the events in the gallery and the summer book clearance sale. Diane Haskell made a motion to buy the five tables. Harold Imes seconded. Carried.

11.2 Purchasing a non-electric carpet. Diane Haskell requested there be a push sweeper to keep the entryway tidy. The board decided to look into the price of the sweepers.

11.3 Purchasing, or asking the Friends group to buy, a few items to keep the pre-readers occupied in the children's area. Diane Haskell requested that colouring books/crayons or educational toys such as those found in doctor's waiting areas be purchased to keep the small children busy. The board decided to bring this forward when there were more board members in attendance.

11.4 Sun Fading. Yvonne Mury informed the board that she has a concern about the sun fading the historical photos on the wall of the gallery. The board decided to bring this forward when there were more board members in attendance.

## 12.0 Correspondence

Diane Haskell sent a *Thank You* letter to Kelli Reimer for her service to the board.  
PLS wrote to inform the board of the private member's bill of Merve Tweed of Manitoba – Bill C322 which asks to include non-print materials at a low cost rates with ILL.  
Yvonne Mury received a *Thank You* note from Author Karen Bass  
Inga Bond thanked the board for her *Get Well* basket.

## 13.0 Board Working Calendar – additions/deletions

Board meeting April 22, 2009 6:30 PM  
AGM – May 13, 2009  
Change writing group meeting from May 13 to May 6<sup>th</sup>  
PLS meeting Peace River May 28, 2009 from 6:30 to 9:30

14.0 The bi-month library brochure for May/June: Yvonne and Board had nothing to add.

15.0 Date of Next Meeting

April 22, 2009 6:30 PM

15.0 Adjournment

Meeting adjourned at 9:32 PM by Harold Imes

Chair H. K. Imes

Secretary ~~Bill~~

Date April 22, 2009.