

June 20, 2012

Valleyview Municipal Library
P.O. Box 896
Valleyview, Alberta
T0H 3N0
Board Meeting Minutes
Wednesday, June 20, 2012 5:30 p.m.

Attendance: Grethe Jensen, Judy Brothers, Mary Wilson, Warren Stewart, Angela Radzikowski, Susanne Tremblay
Regrets: Adam Norris, Dale Gervais,

Call to Order: Chairperson Grethe Jensen called the meeting to order at 5:30 p.m.

- **Acceptance of Agenda:** Judy Brothers moved to accept agenda with addition of parade float in Programming Committee section. All in favor.
- **Adoption of Minutes:** Judy Brothers adopted minutes of May 16, 2012 Board meeting. All in favor.
- **Library Coordinator report:** Susanne Tremblay presented her report. Mary Wilson was thanked for donating the bike stand, which is being used in front of the library.
- **Treasurer's report:** In Adam Norris' absence, Susanne Tremblay gave the report, which was accepted as information.
- **Friends of the Library report:** Grethe Jensen reported that a meeting was held last week. The Friends donated \$1500. to the library for the purchase of a disk repair machine with the money raised at Christmas. The Friends are happy to purchase items for the library. Fundraiser for the fall is the Silent Auction for the month of September; donations of items are welcome until mid-August and can be stored at the library.
- **Town Councillor:** Warren Stewart reported that he has an ipad for Town meetings and it is very beneficial. It was suggested that Susanne Tremblay get one. Also discussed getting ipads for all Board members; however, the costs seem to be prohibitive.
- **MD Councillor:** Dale Gervais absent.

Committees Reports:

POLICY: Kerri, Angela, Grethe – see review of first section of policy handbook under **Old Business**

PROGRAMMING: Judy, Mary, Adam, Susanne. - Judy Brothers will contact committee members regarding having a float in summer parade. The Summer Reading Program theme is "Imagine".

PERSONNEL: Grethe, Adam, Dale, Susanne

FINANCE: Grethe, Adam, Susanne

Old Business: Review of the first section of policy handbook: 105.1 Plan of Service. The due date for the next Plan of Service is 2015. Susanne Tremblay will give information to Kerri Danner who will make the change. For the next meeting the next section, 200 (terms of office) will be reviewed.

New Business:

- Photocopier contract : contract is up this month. Discussion to pay out old one or purchase new one. Mary Wilson made motion to purchase new photocopier putting \$6000. down now and making payments for next four years of \$1862.26 per year for the 60-month lease. All in favor.
- PLS plan of service survey: due today. How PLS can serve us better and what we value. Review and look it over for next year.
- *PLS Annual Report
- *PLS Board meeting minutes and financial statement
- *PLS stats: Board meeting highlights
* for information

Date for Next Meeting: Wednesday, August 15, 2012 at 5:30 p.m.

Adjournment: Grethe Jensen moved that the meeting be adjourned at 6:45 p.m.

Chairperson _____

Secretary _____

Date _____