

Valleyview Municipal Library
P.O. Box 896
Valleyview, Alberta
T0H 3N0
Board Minutes
Wednesday, June 16, 2010 5:30 p.m.

In Attendance: Diane Haskell, Harold Imes, Warren Stewart, Mary Wilson, Judy Brothers, Susanne Tremblay, Grethe Jensen, Kerri Danner, Angela Radzikowski

Regrets: Don Gourlay,

1.0 Call to Order: Diane Haskell called the meeting to order at 5:30 p.m.

2.0 Changes to Agenda: Angela Radzikowski made motion to accept the agenda with additions of 12.2. and 12.3. Harold Imes seconded. All in favor.

3.0 Adoption of Minutes: Warren Stewart moved adoption of May 19, 2010 regular Board meeting minutes as presented. Judy Brothers seconded.

4.0 Business Arising from the Minutes:

4.1 Five Year Plan of Service: comments: Grethe Jensen complimented the committee – Kerri Danner and Susanne Tremblay for the hours of work and they produced an awesome result; Warren Stewart mentioned he would like the Town to view it for suggestions; Diane Haskell liked the action of developing a Volunteer Orientation Package for new volunteers; document should be brought up at each meeting to check the Board's responsibilities and it should be reviewed every year. Harold Imes made motion to approve the Valleyview Municipal Library's Plan of Service. Warren Stewart seconded. All in favor.

4.2 Policy Manual: still awaiting final approval.

4.3 Bicycle Rack: Garry Peterson told Library that if bicycle rack cannot be found then one will be made.

5.0 Financial Report: discussion on the delivery of books for InterLibrary Loan
Angela Radzikowski moved financial report taken as information. Judy Brothers seconded.

6.0 Library Coordinator's Report: accepted as information. Favourable comments made on the "Jungle Room" Kerri Danner and Raylene Snider are creating it for the Summer Reading Program.

7.0 Friends of the Library: Grethe Jensen: not able to elect President at Friends' annual meeting in April but did so in May and Anita Piebiak is President; the Friends donated money to the Library for the Summer Reading Program.

8.0 Councillor Comments:

8.1 Town Rep: Warren Stewart: trying to follow through on getting bike rack; again complimented committee for the Plan of Service. Mentioned that a Town councillor commented on the excellent service given to his wife by Library staff.

8.2 MD of Greenview: Don Gourlay: absent for this meeting.

9.0 Committees:

9.1 Assignment of Board members to Committees for the 2010-2011 term:

Policy: Kerri Danner (Chair), Diane Haskell, Grethe Jensen, Angela Radzikowski

Finance: Don Gourlay, Diane Haskell

Programming: Judy Brothers (Chair), Diane Haskell, Grethe Jensen, Mary Wilson, Kerri Danner, Library staff

Personnel: Warren Stewart, Diane Haskell, Don Gourlay, *Angela Radzikowski* *AK MR*
Diane Haskell made motion to name committee members. Mary Wilson seconded..

10.0 Acknowledgement of service on Library Board and Coffee Break.

Diane Haskell presented Harold Imes with a memento of the Library and card in appreciation and gratitude for his hard work with the Board. Harold thanked Board for the gift and commented that "everyone was so good to work with". Kerri Danner and Kelli Reimer were also recognized for their service to the Board.

11.0 New Business

11.1 Casino on August 23 and 24, 2010 – the Friends of the Library was offered a donation of \$10,000.00 from the PAL group if members help out, and subsequently the Friends have requested members from the Board to help out. Many people have volunteered.

11.2 Rural Libraries Conference will be September 30 and October 1, 2010 (Thursday and Friday). The theme is "Something for Everyone". Keynote speaker is Kathy Dempsey. Cost: free to PLS member public libraries and trustees. Lunches \$18. per day. PLS rates on hotels.

DEADLINES: June 30, 2010 – for early bird registration draw

September 10, 2010 @ 4:30 final time to register

Diane Haskell and Mary Wilson interested in going. Judy Brothers, Susanne Tremblay, Pat Mabley, Kerri Danner and Warren Stewart will be going. Warren Stewart made motion that Board pay for one hotel room and lunches for staff. Harold Imes seconded.

11.3 Summer Reading Program: Raylene Snider will be doing it. Will look for sponsors.

11.4 High temperatures in the Library during summer months: Warren Stewart wondered if could rent something or get an A/C unit from old CO-OP. Susanne Tremblay will look into it. Will be a capital item for next year. If cannot rent an A/C Diane Haskell made motion to purchase two tower fans. Mary Wilson seconded. All in favor.

11.5 "No Parking" rectangle painted on pavement by rear door?: for safety, (fire) insurance reasons. Diane Haskell made motion to ask Town to paint "No Parking".

Warren Stewart seconded. Susanne Tremblay will call the Town.

11.6 Book Sale? Volunteers?: Warren Stewart offered to help but it depends on the date. Susanne Tremblay will call Board members to see who will be available to sort and set up.

11.7 Rodeo Parade? Volunteers?: August 7, 2010. Decided to have a jungle theme float – good publicity. “Team building process”. Warren Stewart donated his truck and will drive and will try to get his daughter’s trailer. Diane Haskell made motion to spend up to \$200.00 for candy, decorations and bookmarks for float. Mary Wilson seconded. Will have an organizational meeting at the Library on Monday, July 19 at noon. Will have potluck – sandwiches.

12.0 Correspondence:

12.1 Info for Rural Libraries Conference.

12.2 PLS Allotment Letter: \$2736.04 PLS Allotment fund letter – for July 1-December 31, 2010.

12.3 PLS Automation Services Support Agreement: Diane Haskell signed the Automation Services Support Agreement from PLS.

13.0 Board Working Calendar – Additions/Deletions: marked noon July 19 for rodeo float meeting; regular meeting on September 22 at 5:30 p.m.

14.0 Date for Next Meetings: Wednesday, September 22, 2010 at 5:30 p.m. ^{AK}

15.0 Adjournment: Diane Haskell adjourned the meeting at 7:35 p.m.

Chair

Diane Haskell

Secretary

Angela Radkowski

Date

Sept. 22, 2010