

Minutes of Valleyview Municipal Library Board Regular Board Meeting – July 28th, 2008

<p>1.0 Call to Order</p> <p><i>In Attendance:</i></p> <p><i>Regrets:</i></p>	<p>Chair, Harold Imes called the meeting to order at 7:20 p.m.</p> <p>Board Chair: Harold Imes Board Vice-Chair/Temporary Secretary: Diane Haskell Board Treasurer: Don Gourlay Library Manager – Yvonne Mury <u>Board Trustees:</u> Warren Stewart Kelli Reimer Angela Radzikowski</p> <p>none</p>
<p>2.0 Agenda</p>	<p>Harold Imes called for the Adoption of the Agenda Angela Radzikowski approved Kelli Reimer seconded Carried.</p>
<p>3.0 Minutes of June 26, 2008</p>	<p>The minutes from the meeting of June 26, 2008 were given for information but were not approved due to lack of quorum at the June 26, 2008 meeting.</p>
<p>4.0 Business Arising from the Minutes of July 28, 2008</p>	<p>Warren motioned to approve the reimbursement for items 1, 2 & 3 (#1 two fans for library manager Yvonne Mury; #2 one fan for librarian Pat Mabely; #3 floral in-sympathy arrangement for Yvonne Mury purchased by Diane Haskell). Yvonne Mury stated that she only wanted one personal fan replaced even though she had brought in two from home. Angela Radzikowski seconded. Carried. Kelli Reimer thanked Yvonne Mury for donating one fan to the library.</p> <p>Update on shelving: Tony Reimer has volunteered to assemble shelves but is too busy with farming during the summer months to start the task.</p>
<p>5.0 Financial Report</p>	<p>Yvonne Mury presented the board with her figures for Revenue and Expenses. Revenue is at 51% of expected budget and Expenditures are at 43% as of June 2008 Don Gourlay moved that figures be accepted as information Warren Stewart seconded. Carried.</p>
<p>6.0 Library Manager's Report</p>	<p>Kelli Reimer moved that the Library Manager's Report be accepted as information. Don Gourlay seconded. Carried.</p> <p>Motion #1 Yvonne Mury seeks the board's permission to charge adults to attend a storytelling workshop, which is part of the Valleyview Library's "Literacy Explosion" put on by Kevin MacKenzie on November 29th 2008. The Library Manager wants to charge \$25 for one workshop and \$40 for two. Mackenzie will also be doing a workshop for teenagers on the 28th Yvonne Mury wants to allow them to attend free of charge and also provide them with a pizza lunch. Diane Haskell wondered if the adults too could attend free of charge – this workshop is costing the library approximately \$3000.00 in money received for the special Literacy</p>

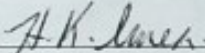
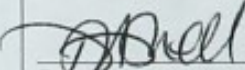
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<p>7.0 General Business</p>	<p>Explosion grant. Mury was against this proposal as she is attempting to raise funds for the library and wants some of the money raised to cover the cost of the teen workshop lunch. It was decided by the majority that the fees that will be charged are low to attend the workshop of such a high-caliber public speaker.</p> <p>Diane Haskell suggested that a group rate lunch be made available for those participants interested at the Olde Country Inn but this was not accepted due the limited time for the lunch break between workshops.</p> <p>Kelli Reimer suggested \$20 for one workshop and \$35 for two with an early registration of October 15, 2008.</p> <p>Angela Radzikowski seconded. Carried.</p> <p>Motion #2 Warren Stewart moves that the board personally donate prizes or money for the Summer Reading Program or ask businesses to donate such prizes.</p> <p>Angela Radzikowski seconded. Carried.</p> <p>Haskell has seven new “emergency birthday gifts” at home and will donate those.</p> <p>Warren Stewart may donate Oak trees.</p> <p>1.0 Staffing</p> <p>Diane Haskell wonders if casual positions with more flexible hours be offered to attract personnel to the open positions at the library. Yvonne Mury is open to the idea but needs to have people who can commit days ahead so she can plan a work schedule.</p> <p>2.0 Loitering</p> <p>Yvonne Mury has a concern about “undesirables” loitering on the bench outside the library building and is considering phoning the RCMP for their help.</p> <p>Don Gourlay stated that people can stay up to 14 days on a public bench and there is little to be done about the situation.</p> <p>3.0 Board Members being paid for working shifts at the library</p> <p>Kelli Reimer asks if it is possible for a board member to receive pay if covering for holidays and emergencies. Reimer is considering working for a week during August to help with the current staff shortage.</p> <p>Warren believes that while it is not possible to be a paid employee and serve on the board, it may be possible to receive an honorarium. Warren Stewart will investigate this.</p> <p>4.0 Summer Reading Program</p> <p>Diane Haskell has a major concern that children are being turned away from the SRP due to lack of space. The program runs two days; Tuesdays for grades K-3 and takes a maximum of 15 children. Thursdays is for grades 4-6 and also takes a maximum of 15 children.</p> <p>Mury explained that if a parent is willing to stay and help they can have their child participate even though the groups have reached maximum capacity – she also requests that parents inform the co-ordinator of the program if they will be away so their spot may be filled that week.</p> <p>Diane Haskell suggested that next year the library have options of overflow groups on other times or days of the week and also see if it would be possible to hire an additional STEP student to help with the program and with staff shortages which seem to be a problem during the summer holidays.</p> <p>5.0 Book Sale</p> <p>Yvonne Mury is looking for board help with the preparation for and staffing of the sales table for the upcoming book sale starting August 4th. The current levels of staff hours are low due to holidays and being unable to fill the current two part-time positions.</p>
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<p>7.0 Councilor Comments</p>	<p>Both Radzikoski and Haskell, who both usually help with the sale, have other commitments this August.</p> <p>Don Gourlay for the MD of Greenview noted that Mr. Danaluk, Minister of Municipal affairs has the request to register the Valleyview library with the Provincial Government.</p> <p>There were no Town Councilor comments to report at this time.</p>
<p>8.0 Friends of the Library</p>	<p>The Library continues to have no “Friends of the Library” group. Yvonne Mury says that two people are interested in joining: Greta Jensen and Sheryl McDonagh. It is noted that the board will put on the agenda for September the issue of attracting a Friends Group and perhaps planning a social/information gathering for prospective friends.</p>
<p>9.0 Committee Activities</p>	<p>Policy Don Gourlay gave “Vision” booklets to members of the board for information. The board is taking the summer months off from working on the Policy but plans to resume work to complete a set of working policies starting in the fall.</p> <p>Programming Diane Haskell informed the board of her intention to run the following programs over the course of the next fall/winter: <u>Chess Club</u> – will be changed from Saturdays, due to low attendance, to an after school time and day to be announced later. <u>Nanowrimo</u> – National Novel Writing Month challenge – during the month of November 2008. <u>Amnesty International</u> – International Human Rights Day – annual letter writing campaign. This year the plan to host the event on the actual evening of Human Rights Day, Wednesday, December 10th. <u>Art Workshop</u> for those interested in learning more about the circle art of Mandalas – this will be aimed at adults but will be open to children age eight and older and will take place on a Friday evening/ Saturday workshop during January or February. Haskell plans to display her own works in the gallery for a week or two prior to this event and have the Mandalas that participants make displayed along with hers for a week or two after the event.</p>
<p>9.0 Correspondence</p>	<p>MLAs will be visiting libraries as part of their agenda this winter. It is noted that the board will put on the agenda for September a preparation list for the expected official visit from The Honourable Mel Knight.</p>
<p>10.0 New Business</p>	<p>Diane Andres has applied for the position of Janitor. Yvonne Mury has interviewed her and is happy to have her join the staff.</p> <p>Don Gourlay made a motion that the Town of Valleyview make up a contact of \$700 for the Janitor position with the Library being responsible for \$450 a month of the cost for the library and the Town being responsible for \$250 a month for the Millenium Gallery. Angela Radzikowski seconded. Carried.</p> <p>Kelli Reimer made a motion that the Library pay Yvonne the full amount of \$550.00 for her janitorial services during the month of July 2008 after Yvonne had given several months notice of her intention to quit this position. Warren Stewart seconded. Carried.</p>

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11.0 Date of Next Meeting	<p>Tentative date was set for Monday, September 15th, 2008 at 6:00 p.m.</p> <p>Warren Stewart made a motion that the board go In Camera at 9:30 PM 10:20 the board came Out of Camera.</p> <p>Don Gourlay made a motion that all non-councilor board members be given and honorarium of \$40 per meeting attended plus gas mileage. Warren Stewart suggested that this be retroactive. Angela Seconded. Carried.</p>
12.0 Adjournment	<p>Kelli Reimer moved that the meeting be adjourned. Carried.</p> <p>The meeting was adjourned at 10:30 p.m.</p>
	<p> _____ Chair</p>
	<p> _____ Secretary</p>
	<p><u>Oct 15/2008</u> _____ Date</p>