

Valleyview Municipal Library
Box 897
Valleyview, Alberta T0H 3N0
Board Meeting Minutes
Wednesday, February 27, 2013 5:30 p.m.

Attendance: Adam Norris, Mary Wilson, Warren Stewart, Ed Tollefson, Scott Biggin, Kerri Danner, Angela Radzikowski

Regrets: Judy Brothers

1.0 Call to Order: Chairperson Adam Norris called the meeting to order at 5:40 p.m.

2.0 Acceptance of Agenda/Adoption of Agenda: Change table added to New Business as 6.2 and STEP student added as 6.3. Mary Wilson approved the agenda with the additions. All in favor.

3.0 Adoption of Minutes from Last Meeting: Ed Tollefson moved to adopt minutes of the January 16, 2013 meeting. All in favor.

4.0 Library Manager's Report: Library Manager, Kerri Danner, presented her very detailed report. One item was that the painting project was not progressing and when Library Manager mentioned to the contractor he had more painters to help. Report was accepted as information.

5.0 Old Business

5.1 Approval/Submission of 2012 Annual Report: Warren Stewart made motion to approve the Annual Report. All in favor. Report has been submitted.

5.2 Building Maintenance

5.2.1 Water – Carpet Damage: This issue was discussed, something has to be done to fix this problem.

5.2.2 Painting Project: mentioned in Library Manager's Report.

5.3 Final Reading and Approval of Revised Bylaws: Ed Tollefson moved first reading. All in favor. Warren Stewart moved second reading. All in favor. Ed Tollefson made motion to allow third reading. All in favor. Scott Biggin made motion for third reading. All in favor.

5.4 Final Reading and Approval of Policy Handbook: Mary Wilson made motion for final reading and approval of Policy Handbook. All in favor.

6.0 New Business

6.1 IT Service Agreement – Peace Library System: listing of services provided to the Library. Warren Stewart made motion to accept the IT Service Agreement from Peace Library

Service. All in favor.

6.2 Change table: Kerri Danner will look into purchasing a change table for the washroom.

6.6 STEP Student: STEP has not been approved yet but Library can apply for funding from the Canada Summer Jobs Program.

7.0 Finance/Treasurer's Reports: Report accepted as information.

8.0 Committee Reports

8.1 Policy Committee : no recent meeting

8.2 Personnel Committee: no meeting

8.3 Programming Committee: no recent meeting

9.0 Councillor Comments:

MD Councillor, Ed Tollefson's reported that the MD has 50 used computers available and to let him know what the Library needs. He also mentioned that South Peace Archives will have a Silent Auction on March 16, 2013, starting at 9 a.m.

Town Councillor, Warren Stewart, stated that he has been selected to go to the Alberta Library Conference in Jasper.

10.0 Friends of the Library: Kerri Danner reported that there had been no meeting but did give an update on the Friends in her Library Manager's report.

11.0 Correspondence:

- thank you cards received from Harry Gray school

- letter from Pembina with the third year installment of \$3000.

- \$6849.12 grant from Peace Library System

-letter and book documenting the Slave Lake Fire from Slave Lake

-information received from the Vitalize Volunteer Conference, deadline to nominate volunteers is April 5, 2013

12.0 Date of Next Meeting: Wednesday, March 20, 2013 at 5:30 p.m.

13.0 Adjournment: Adam Norris adjourned the meeting at 6:37 p.m.

Chairperson Adam Norris

Secretary Angela Radkowski

Date Mar 20/13