

February 15, 2012

Valleyview Municipal Library
P.O. Box 896
Valleyview, Alberta
T0H 3N0
Board Meeting Minutes
Wednesday, February 15, 2012 5:30 p.m.

Attendance: Grethe Jensen, Mary Wilson, Warren Stewart, Angela Radzikowski, Susanne Tremblay

Regrets: Judy Brothers, Adam Norris, Dale Gervais,

Call to Order: Chairperson Grethe Jensen called the meeting to order at 5:30 p.m.

- Acceptance of Agenda: Warren Stewart moved to adopt agenda. All in favor.
- Adoption of Minutes: Mary Wilson moved adoption of January 18, 2012 Board meeting minutes. All in favor.
- Library Coordinator Report: Susanne Tremblay presented her report. Highlights: Received over \$500. so far from book sale from donated books; curtains are up; new stove hooked up; will be a digital scrapbooking session. Report accepted for information.
- Treasurer's Report: Susanne Tremblay reported for Adam Norris who was away. Report accepted as information.

Old Business

- Doors and roof and a/c: on track, will be done this year.
- Presentation to MD Council: Adam Norris and Susanne Tremblay presented budget to MD Council on January 24, 2012.
- Library co-ordinator evaluation. Board went "in camera" Board came out of "in camera".

New Business:

- Co-ordinator job description review: Grethe Jensen recommended that date be put on all policies to see when last reviewed. Dated Schedule A Job Descriptions.
- Evaluations of ourselves as a Board: Board members advised to read, take notes and return to Susanne Tremblay.
- Annual report: still working on the report for Municipal Affairs. Will be emailed to Board members for their agreement and Grethe Jensen will sign it.
- Friends report: Grethe Jensen presented Friends of Library Report – Friends met today, *Angela's Ashes* will be Friday's movie. Friends had discussed a project they would undertake if okay with Board – Pictures from Gallery would be put on a disk, make public aware that they could have a print of a picture. and would have a computer dedicated to this service. Wondered if another way to display the photos. Discussion by Board members on this subject. Cases and frames are

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- heavy and awkward to move. Friends will look for suggestions for another system to display photos.
- Town beautification committee: looking for volunteers for this committee. Judy Brothers already on it.

Committees Reports: There were no committee meetings at this time.

POLICY: Kerri, Angela, Grethe

PROGRAMMING: Judy, Mary, Adam, Susanne.

PERSONNEL: Grethe, Adam, Dale, Susanne

FINANCE: Grethe, Adam, Susanne

Date for Next Meeting: Wednesday, March 21, 2012 at 5:30 p.m.

Adjournment: Grethe Jensen moved meeting be adjourned at 7:40 p.m.

Chairperson Grethe Jensen
Secretary Angela Bodzianowski
Date April 18, 2012