

Valleyview Municipal Library  
P.O. Box 896  
Valleyview, Alberta  
T0H 3N0  
Board Meeting Minutes  
Wednesday, February 16, 2011 6:00 p.m.

In Attendance: Diane Haskell, Mary Wilson, Judy Brothers, Grethe Jensen, Brenda Carter, Dale Gervais, Susanne Tremblay, Angela Radzikowski  
Regrets: Kerri Danner

- 1.0 Call to Order: Diane Haskell called the meeting to order at 6:10 p.m.
- 2.0 Changes to Agenda: Dale Gervais made motion to approve the agenda. Judy Brothers seconded.
- 3.0 Adoption of Minutes: Brenda Carter moved adoption of November 17, 2010 regular Board meeting minutes. Angela Radzikowski seconded.
- 4.0 Business Arising from the Minutes:
  - 4.1 Budget approvals from MD Greenview and Town of Valleyview: MD Greenview has approved the budget. Will know from Town of Valleyview in March.
- 5.0 Financial Report: Diane Haskell moved to accept report as information.
- 6.0 Library Coordinator's Report: Highlights – first instalment of \$3000. received from Pembina and have ordered book display for children's area from Peace River Correctional Centre; Freedom to Read Week begins February 20 and recently weeded books will be sold during this time for the price of a donation. Report was accepted as information.
- 7.0 Friends of the Library: Grethe Jensen reported that the Friends just had their meeting earlier today. About fifteen people attended first movie, "Passchendaele", shown at the Library last month. The February 18<sup>th</sup> movie will be "Margaret's Museum". Looking at database of movies available and able to get through PLS. Received \$10,000. from working a Casino. Following the copyright rule able to purchase the movies and donate to the Library. Kerri Danner was hired to run the equipment and to be at the Library for the showing of the movie. The Friends would like the Board and Library Coordinator to come up with a wish list for what to buy with the money. Let Susanne Tremblay know. Suggestions for tables or a coffee corner. The Friends willing to look into all suggestions. Movies will not be shown during the summer.
- 8.0 Councillor Comments:
  - 8.1 Town Rep: Brenda Carter in Warren Stewart's absence reported that she has not seen the Budget yet but Town should be looking at it soon.
  - 8.2 MD of Greenview: Dale Gervais – glad that the MD money has been sent. Is willing to sit on the Finance Committee, volunteered for it. Grethe Jensen stated that she still has not received confirmation for the MD regarding the letter she wrote in April 2010 requesting to be on the Library Board. Dale Gervais was not aware of this and he will look into the matter.

9.0 Reports from Committees

POLICY: Kerri, Angela, Grethe, Diane – no meeting. Kerri not able to attend this meeting.

PROGRAMMING: Judy, Mary, Grethe, Diane –committee organized the float for the Christmas parade and everything went fine.

PERSONNEL: Diane, Warren, Angela – no meeting

FINANCE: Diane, Grethe – no meeting.

10.0 New Business

Policy issues that need to be addressed once the November 2009 policy is accepted.

- 1) 400.2 staff working alone – Two staff members work alone. Suggestion that they always have a cell phone with them. Diane Haskell made a motion that working alone policy be amended to reflect workers under the age of 18 will not be working alone. Marie Wilson seconded. All in favor. Will be given to Kerri Danner (Policy Chair) to write up.
- 2) 402.2 overtime Diane Haskell made motion to go in camera at 7:06. Angela Radzikowski seconded. Dale Gervais made motion to come out of in camera at 7:37. Diane Haskell seconded.
- 3) Motion missing from October minutes – wherein it was agreed that staff get a 3.5% cost of living pay increase and a 2 % pay raise starting January 1, 2011: Mary Wilson made motion that staff get 3.5% cost of living increase and 2% pay raise starting January 1, 2011. Brenda Carter seconded. All in favor.
- 4) Summer Reading Program Committee: anyone interested in volunteering to be on the committee. No interest at this time.

11.0 Correspondence

11.1 PLS December 15/10 invoice for Jan.-June 2011 allotment fund purchases: \$2736.04. Question brought up about this and Susanne will look into it and bring the letter for the next meeting.

11.2 Alberta Library Trustees Association – Letter dated January 17/11 Board renewal notice: for membership in ALTA. Susanne will look into this.

11.3 Alberta Library Trustees Association – Letter dated January 18/11 Area One nominees for the ALTA

11.4 PLS 2011 First instalment grant of \$3,455.98

12.0 Board Working Calendar: Additions/Deletions: added movie on February 18<sup>th</sup> and next meeting Wednesday, March 16 at 6:00 p.m. Mary Wilson will bring snacks.

13.0 Date for Next Meeting: Wednesday, March 16, 2011 at 6:00 p.m.

14.0 Adjournment: Diane Haskell adjourned the meeting at 7:59 p.m.

Chairperson

*Mary Wilson*

Secretary

*Angela Radzikowski*

Date

*Mar 23/11*