

Minutes of Valleyview Municipal Library Board Regular Board Meeting – April 30, 2008

<p>1.0 Call to Order</p> <p><i>In Attendance:</i></p> <p><i>Regrets:</i></p>	<p>Chair, Don Gourlay called the meeting to order at 5:45 p.m.</p> <p>Board Chair – Don Gourlay Board Trustees: Warren Stewart, Harold Imes, Diane Haskell , Kerri Danner, Kelli Reimer</p> <p>Angela Radzikowski (on leave), Donna Rondeau, Yvonne Mury</p>
<p>2.0 Agenda</p>	<p>MOTION # 2008-04-30A: That the agenda be adopted as presented, with the addition of item 5.1 Janitorial Contract REIMER/HASKELL - CARRIED</p>
<p>3.0 Minutes</p>	<p>MOTION # 2008-04-30B: That the minutes of the Regular Meeting of April 10, be adopted as presented. REIMER/HASKELL - CARRIED</p>
<p>4.0 Business Arising from the Minutes</p>	<p>4.1 Budget The 2007 Audited Statement of Receipts and Disbursements, was approved by the Board, Don Gourlay will send in to Alberta Municipal Affairs.</p> <p>4.2 Staffing MOTION # 2008-04-30C – To advertise for staff to fill new 20 hour per week position. REIMER/IMES - CARRIED DANNER ABSTAINED</p>
<p>5.0 New Business</p>	<p>5.1 Janitorial Contract Previous contract with Yvonne's Cleaning for Janitorial Service will end effective July 2008. MOTION # 2008-04-30D: To approve contacting Town of Valleyview Human Resources Department to advertise for Janitorial position/contract for July 2008. REIMER/IMES – CARRIED</p> <p>MOTION # 2008-04-30E – To go in camera at 6:45 p.m. STEWART/REIMER</p> <p>MOTION # 2008-04-30F – To return from in camera at 7:07 p.m. STEWART/REIMER</p>
<p>6.0 Library Manager's Report</p>	<p>Library Manager's Report was accepted as information. Areas of concern: Flooding/wet carpet still needs to be addressed to prevent further problems. If problem reoccurs in future, Town of Valleyview will be contacted so workers may be sent to rectify the situation.</p>
<p>7.0 Councillor Comments</p>	<p>Geo-Tourism Site – The Board will discuss signs at our next regular meeting. Patron Count – The Board will discuss a more accurate patron count/recording system to show users and services used. Patron Satisfaction Survey – The Board will draft a survey to be distributed throughout the M.D. and Town of Valleyview to measure patron satisfaction.</p>

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8.0 Correspondence	<p>Trustee Stewart received a letter of complaint about the Library being closed on Saturday, April 26 due to insufficient staffing. Board will discuss and draft a response at next meeting.</p> <p>The Board received letters of resignation from two board members: Donna Rondeau – effective June 30, 2008. Kerri Danner – effective May 1, 2008.</p>
9.0 Next Meeting	<p>Next Regular Meeting will be Wednesday, May 21 at 6:00 p.m. Annual General Meeting will be Wednesday, May 21 at 7:00 p.m.</p> <p>MOTION # 2008-04-30G – To advertise AGM, one week prior to AGM and include Friends of the Library recruitment information session.</p>
10.0 Adjournment	<p>MOTION #2008-04-30H: To adjourn meeting. STEWART/IMES – CARRIED Meeting adjourned at 7:58 p.m.</p>
	<hr/> <p>Chair</p>
	<hr/> <p>Secretary</p>
	<hr/> <p>Date</p>