

April 18, 2012

Valleyview Municipal Library  
P.O. Box 896  
Valleyview, Alberta  
T0H 3N0  
Board Meeting Minutes  
Wednesday, April 18, 2012 5:30 p.m.

Attendance: Grethe Jensen, Judy Brothers, Warren Stewart, Angela Radzikowski, Susanne Tremblay

**Call to Order:** Chairperson Grethe Jensen called the meeting to order at 5:40 p.m.

- Acceptance of Agenda: Judy Brothers moved to accept agenda with additions of MD report under New Business and letter from PLS in Correspondence under Information. All in favor.
- Acceptance of Minutes: Warren Stewart moved acceptance of February 15, 2012 Board meeting minutes. All in favor.
- Library Coordinator Report: Susanne Tremblay presented her reports. Highlights: March - Grant received from government for access doors; Writers' Workshop in March with Karen Bass from Hythe. April - CAP grant now discontinued. March movie will be "The Constant Gardener".
- Treasurer's Report: Susanne Tremblay reported for Adam Norris who was absent. Report accepted as information.

**Old Business**

- Doors and roof and a/c: electrician coming on Monday to do upgrade, approximately \$2500. for a/c; access doors - agreement from federal government arrived so can start on doors, waiting for weather to improve; nothing yet from the Town in regards to the roof.
- Annual report: already signed and sent so presented as information. Grethe Jensen made suggestion to send copy to the Town and MD.
- Library co-ordinator's plan to correct deficiencies: Susanne Tremblay commented that she is putting more information in her reports. Accepted as information.
- Board Evaluation: evaluation was reviewed.

**New Business:**

- Meeting of representatives from all libraries in the MD: MD Advisory Committee Meeting hosted by VML. Susanne Tremblay will send information to Adam Norris regarding Workshop in Sexsmith on May 26.
- Friends Report: Grethe Jensen reported that meeting held this afternoon. Have \$6000. in bank and would like to spend money on stands to make them move easily; possibly buy blinds for windows in Gallery for movie night and Mylar for large windows in Library to cut glare and perhaps for Gallery door; fundraiser in September for a Silent Auction for 2 weeks- one month, donations welcome; will have the Christmas calendars again. Friday's film will be John LeCarre "The

Constant Gardener". Undecided about a movie in May and probably none in June, July and August.

- Annual Meeting Date: Annual General Meeting will be Wednesday, May 16, 2012 at 7:00 p.m. Regular meeting will be held at 5:00 p.m. and supper will be at 6 p.m.
- MD Report: Susanne Tremblay wrote letter to MD to keep them informed and to notify them of the grant that had been received. MD reply was that the surplus funds will be held for capital projects.

### Information

- Report from PLS on library services to MD residents: 2011 Annual Report: What's going on with PLS – looking for a rep for meetings twice a year, March and November
- PLS system update: library book rate, encouraged to write letters to MP to support it.
- PLS Board Meeting highlights: circulated
- PLS letter in correspondence: quality PD opportunities available online –12 courses and will receive certificate at end. Cost \$250. - \$350. Some face-to-face curriculum offerings.

**Councillor Comments:** none at this time.

**Committees Reports:** There were no committee meetings during this period.

POLICY: Kerri, Angela, Grethe

PROGRAMMING: Judy, Mary, Adam, Susanne.

PERSONNEL: Grethe, Adam, Dale, Susanne

FINANCE: Grethe, Adam, Susanne

**Date for Next Meeting:** Wednesday, May 16, 2012 at 5:00 p.m. for regular meeting and AGM at 7:00 p.m.

Adjournment: Grethe Jensen moved meeting be adjourned at 7:00 p.m.

Chairperson

Grethe Jensen

Secretary

Angela Bodzianowski

Date

May 16, 2012