

Valleyview Library Board
Meeting Minutes
Wednesday, September 20, 2023 @ 5:30 p.m.

In attendance: Debbie Stewart, Kelli Reimer, Tanya Boman, Debbie Wedel, Louis Joseph, Kerri Danner, Christen Trofimenkoff, Liz Griffiths

Regrets: Adam Norris, Scott Biggin, Judy Smith

1. **Call to order**– Meeting was called to order by Vice-Chair, Debbie Stewart at 5:38 p.m.
2. **Acceptance of Agenda** – Debbie Wedel made a MOTION to accept the agenda.
3. **Adoption of Minutes** – Tanya Boman made a MOTION to accept the minutes of the May 4, 2023 meeting. All in favour. Carried.
4. **VCLC Manager's Report** – Christin Trofimenkoff presented her report. Kelli and Christin need to meet at the bank to transfer funds from savings to the operating account. Kelli Reimer made a MOTION to accept Christin's reports as information. All in favour. Carried. *Christin Trofimenkoff left the meeting at 5:58 p.m.*
5. **Financial Report** – Kerri Danner presented the current financial statements. Tanya Boman made a MOTION to accept the Financial Reports with updated Revenue figures, and requested the inclusion of a breakdown of the "Other Revenue" category. Debbie Wedel seconded. All in favour. Carried.
6. **Library Manager's Report** – Kerri Danner presented her report and Liz Griffiths expanded on the programming over the summer and current/upcoming programs. Kelli Reimer made a MOTION to accept the report as information. All in favour. Carried.
7. **Topics for Discussion**
 - 7.1. **Trustee term expiration/re-appointments** – Discussion was held regarding Trustee term expirations and re-appointments. Kerri will prepare a summary of the Libraries Act regarding Trustee appointment legislation for Tanya Boman to bring to Town Council.
8. **Action Items**
 - 8.1. **2024 Budget Review** – The Board reviewed the first draft of the 2024 Budget. Kerri Danner gave details on the Saturday service trial period that has been in effect since April 2023. Kelli Reimer made a MOTION to use up to \$7,000 from Reserve/Savings if required to fund continued trial of opening one Saturday per month from September 2023 to December 31, 2024. Debbie Wedel seconded the motion. All in favour. Carried. A second review of the 2024 Budget will be done at the October meeting scheduled for Wednesday, October 18, 2023.
 - 8.2. MD of Greenview Library Board – Judy Smith unable to attend.
 - 8.3. Trustee comments – Tanya Boman asked Kerri Danner to forward the PLS Board Highlights Report to the rest of the Board when they arrive. Louis Joseph and Kelli Reimer praised the library staff for the excellent programming and services they have been doing.

9. **Next Meeting:** **Wednesday, October 18, 2023 at 5:30 p.m.**

10. **Adjournment** – Tanya Boman made a MOTION to adjourn at 7:27 p.m. All in favour. Adjourned.

 Melanie Stewart
Chair

 KAReimer
Secretary

 Oct 18, 2023
Date

 Oct 18/2023
Date