

**Valleyview Library Board
Meeting Minutes
Wednesday, October 18, 2023 @ 5:30 p.m.**

In attendance: Debbie Stewart, Kelli Reimer, Tanya Boman, Debbie Wedel, Louis Joseph, Kerri Danner, Judy Smith, Scott Biggin

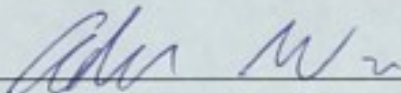
Regrets: Adam Norris

1. **Call to order**– Meeting was called to order by Vice-Chair, Debbie Stewart at 5:30 p.m.
2. **Acceptance of Agenda** – Debbie Wedel made a MOTION to accept the agenda.
3. **Adoption of Minutes** – Kelli Reimer made a MOTION to accept the minutes of the September 20, 2023 meeting. All in favour. Carried.
4. **VCLC Manager's Report** – Christin Trofimenkoff was ill and unable to attend. She will send her report via email.
5. **Financial Report** – Kerri Danner presented the current financial statements. Louis Joseph made a MOTION to accept the Financial Reports. Judy Smith seconded. All in favour. Carried.
6. **Library Manager's Report** – Kerri Danner presented her report. Kerri sent information to Valleyview Town Council regarding the Libraries Act, trustee terms of office, and the process for appointments of trustees to the library board for Council's organizational meeting to be held on Monday, Oct. 23, 2023. Debbie Wedel made a MOTION to accept the report as information. All in favour. Carried.
7. **Topics for Discussion**
 - 7.1. **2024 Plan of Service Committee** – Kerri has almost completed the final draft of the 2024-2026 Plan of Service so it is ready to be reviewed by the Board. Debbie Wedel made a MOTION to strike a Plan of Service Committee to review the plan. All in favour. Carried. Kelli Reimer, Tanya Boman, Judy Smith and Louis Joseph volunteered to sit on the Plan of Service Committee and Kerri will share the document with the whole Board.
8. **Action Items**
 - 8.1. **2024 Budget Review** – The Board reviewed the 2024 Budget. Kerri Danner shared that there will be additional expenses incurred through Peace Library System to replace existing network equipment and renew software licenses for about \$1700. Debbie Wedel made a MOTION to accept the 2024 Budget as finalized. Tanya Boman seconded the motion. All in favour. Carried. A copy of the 2024 Budget will be forwarded to the Town of Valleyview and MD of Greenview Library Board as per the current Memorandum of Agreement.
9. **General Discussion**
 - 9.1. **Town of Valleyview** – Tanya Boman plans to attend the Stronger Together Conference virtual session on Nov. 3, 2023. She will be unable to attend the in-person conference on Nov. 9.
 - 9.2. **MD of Greenview Library Board** – Judy Smith will be attending the upcoming MD of Greenview Library Board Meeting on Saturday, Oct. 21 in Grande Cache.

9.3. **Trustee comments** – Louis Joseph shared that he will be attending a conference on behalf of the Recreation Department Board to be held in Banff.

10. **Next Meeting:** **Wednesday, November 15, 2023 at 5:30 p.m.**

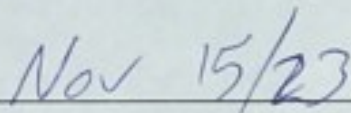
11. **Adjournment** – Tanya Boman made a MOTION to adjourn at 6:33 p.m. All in favour. Adjourned.



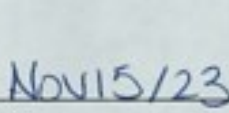
Chair



Secretary



Date



Date