

Valleyview Library Board
Meeting Minutes
Wednesday, March 17, 2021 @ 5:30 p.m.

In attendance ONLINE: Adam Norris, Kelli Reimer, Shawn Acton, Tanya Boman, Debbie Stewart, Debbie Wedel, Scott Biggin, Kerri Danner, Christen Trofimenkoff.

Regrets: Louis Joseph

1. **Call to order**– Meeting was called to order by Adam Norris at 5:32 p.m.
2. **Acceptance of Agenda** – Shawn Acton made a MOTION to accept the agenda. All in favour. Carried.
3. **Adoption of Minutes** – Debbie Stewart made a MOTION to accept the minutes of the February 24, 2021 meeting. All in favour. Carried.
4. **VCLC Manager’s Report** – Christin Trofimenkoff presented her report and financial statements. Updates to the policy handbook were reviewed. Debbie Stewart made a MOTION to accept first reading of the policy handbook. Tanya Boman seconded. Shawn Acton made a MOTION to accept the second reading of the policy handbook. Debbie Stewart seconded. All in favour. Carried. Third reading will be tabled to the next meeting. Shawn Acton made a MOTION for Adam Norris and Debbie Wedel to sign the grant application and have Christin submit it upon completion. Scott Biggin seconded. All in favour. Carried. Christin Trofimenkoff left the meeting at 6:05 p.m.
5. **Financial Report** – Kerri Danner presented the February financial statements. Debbie Wedel made a MOTION to accept the reports as information. All in favour. Carried.
6. **Library Manager’s Report** – Kerri Danner presented her report. Kelli Reimer made a MOTION to accept the report as information. All in favour. Carried.
7. **Topics for Discussion**
 - 7.1. **Alberta Community Pension Plan (ACPP)** – Kerri Danner shared a quote to provide a pension plan for the Library Director position through ACPP. Kerri Danner left the meeting for the Board to discuss. Debbie Wedel made a MOTION to complete the pension application at 9% if the employer contribution rate can be changed in future if necessary; if the rate cannot be changed, the application should be completed at 7% employer contribution. Debbie Stewart seconded the motion. All in favour. Carried. Kerri Danner returned to the meeting.
 - 7.2. **AUMA Contract for Power** – Kerri Danner shared a quote from AUMA for electrical pricing. If the Board signs up under AUMA for electricity, we will get a locked in reduced rate for electricity. On a 5 year contract, the Board could save up to \$1,000 a year. Scott Biggin made a MOTION to agree to the 5 year contract for electricity. Debbie Stewart seconded the motion. All in favour. Carried.
 - 7.3. **Board Self-Evaluation** – Adam Norris instructed all trustees to complete the board self-evaluation form and return to Kerri Danner prior to the next meeting.

8. General Discussion

8.1. Town of Valleyview – Nothing new to report.

8.2. Shawn Acton – 2020 allocation to Town of Valleyview remains outstanding, but will be cleared up soon.

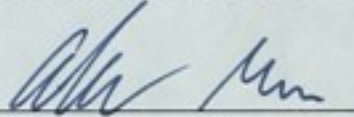
8.3. Trustee Comments – no further comments

9. **Set Date for next meeting** – AGM on Wednesday, May 19, 2020 at 5:30 p.m. Kerri Danner will inform the board if we can meet in person or via zoom.

10. **Adjournment** – Tanya Boman made a MOTION to adjourn at 6:29 p.m. All in favour. Adjourned.

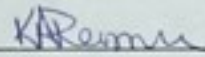
Approved by online motion below

Adam Norris



Board Chair

Kelli Reimer



Secretary

May 19, 2021

Date

May 19, 2021

Date

Meeting was held online via Zoom due to COVID-19 Pandemic restrictions. Debbie Stewart made a motion to accept the minutes of the March 17, 2021 regular meeting. All in favour. Motion Carried. Minutes approved.