

**Valleyview Library Board**  
**Meeting Minutes**  
**Wednesday, December 15, 2021 @ 5:30 p.m. via Zoom**

*In attendance: Adam Norris, Kelli Reimer, Debbie Stewart, Louis Joseph, Scott Biggin, Debbie Wedel, Tanya Boman, Kerri Danner, Christen Trofimenkoff*

1. **Call to order**– Meeting was called to order by Adam Norris at 5:32 p.m.
2. **Acceptance of Agenda** – Debbie Stewart made a MOTION to accept the agenda. All in favour. Carried.
3. **Adoption of Minutes** – Louis Joseph made a MOTION to accept the minutes of the November 3, 2021 meeting. All in favour. Carried.
4. **VCLC Manager’s Report** – Christin Trofimenkoff presented her report and financial statements. VCLC will be doing Ages and Stages Questionnaire (ASQ) assessments at the Health Unit and the Library. Louis Joseph made a MOTION to accept the report as information. All in favour. Carried. Christin Trofimenkoff left the meeting at 5:51 p.m.
5. **Financial Report** – Kerri Danner presented the current financial statements to December 10, 2021. Louis Joseph made a MOTION to accept the Financial Reports as presented. All in favour. Carried.
6. **Library Manager’s Report** – Kerri Danner presented her report. Kerri asked the Board about replacing the program room counter tops in 2022 as they have become very worn. Scott Biggin and Louis Joseph volunteered to come assess and report back to the Board in 2022. Scott Biggin made a MOTION to accept the report as information. All in favour. Carried.
7. **Topics for Discussion**
  - 7.1. **MD of Greenview Library Board**

Adam Norris shared correspondence from Tom Burton/MD of Greenview Library Board regarding having a member from the MDGLB attend/participate at meetings. As Library Board meetings are open to the public, the Board had no objection to a representative attending. Debbie Wedel made a MOTION to invite MDGLB to put a name forward to the Board and that name will be forwarded to Town Council for approval. Tanya Boman seconded the motion. All in favour. Carried. Adam Norris will contact Tom Burton to discuss further. Tanya Boman left the meeting at 6:00 p.m. to attend a Council meeting.
  - 7.2. **Year-End Staff Bonus**

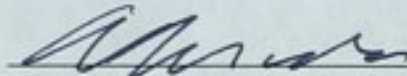
In past years, the Town of Valleyview gave each staff member a holiday gift of Chamber of Commerce gift cards. Kerri Danner requested that instead the Board could give a cash bonus of \$100 per staff member since it is easier for staff to redeem and use where they need it. Debbie Stewart made a MOTION to have Kerri Danner write a \$100 cheque for each staff member. Kelli Reimer seconded the motion. All in favour. Carried.
8. **General Discussion** - No further comments.

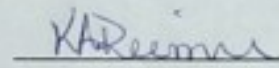
9. **Set Date for next meeting** – Wednesday, January 19, 2021 at 5:30 p.m.

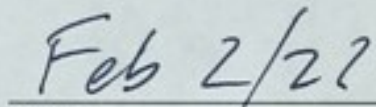
10. **Adjournment** – Debbie Stewart made a MOTION to adjourn at 6:19 p.m. All in favour. Adjourned.

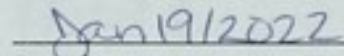
**APPROVAL**

Debbie Wedel made a motion to accept the minutes of December 15, 2021. All in favour. Carried.

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Dated

  
\_\_\_\_\_  
Dated