

**Valleyview Library Board
Meeting Minutes
Wednesday, February 12, 2020 - 5:30 p.m.**

In attendance: Adam Norris, Tanya Boman, Debbie Wedel, Shawn Acton, Debbie Stewart, Louis Joseph, Scott Biggin, Kerri Danner, Kelli Reimer, Christin Trofimenkoff

1. **Call to order** – Meeting was called to order by Adam Norris at 5:32 p.m.
2. **Acceptance of Agenda** – Scott Biggin made a MOTION to accept the agenda. All in favour. Carried.
3. **Adoption of Minutes** – Debbie Stewart made a MOTION to accept the minutes of the December 3, 2019 meeting. All in favour. Carried.
4. **VCLC Manager's Report** – Christin Trofimenkoff presented her written report. Shawn Acton made a MOTION to accept report as information. All in favour. Carried.
5. **Financial Report** – The Board reviewed the financial statements for January 2020 as presented by Treasurer, Debbie Wedel. Debbie Stewart made a MOTION to accept the reports as information. All in favour. Carried.
6. **Library Manager's Report** – Kerri Danner presented her written report. Adam Norris inquired how Kerri Danner's LIT studies were going. Kerri Danner reported that she completed her LIT Diploma in December and that her Diploma will arrive in February. Kerri may continue studies towards the Bachelor of Arts Communications (B.A. Com) Degree followed by the Masters of Library and Information Science (MLIS) later in 2020. These certifications are now all available online. Debbie Wedel made a MOTION to accept the report as information. All in favour. Carried.

7. **Topics for Discussions:**

- 7.1. Review 2019 Annual Report** – Kerri Danner presented the 2019 Annual Report to be submitted to Alberta Municipal Affairs Public Library Services Branch which was reviewed by the Board. Corrections were made to trustee contact information. Kerri requested input for the Accomplishments section of the report. The following items will be included: Providing a good variety of engaging programs that are bringing people into the library; the library is having a positive impact on the community both economically and socially; One family in our community has saved over \$20,000 since they joined three years ago, it was observed at a local event how social contacts made at the library have had a positive impact on young adults - new friendships/support systems; our collection is in good use both locally and through interlibrary loan requests. Tanya Boman made a MOTION to approve the 2019 Annual Report and to have Kerri Danner submit the report to the Public Library Services Branch. Debbie Wedel seconded the motion. All in favour. Carried.

7.2. Correspondence from Service Alberta – the Board received a response to their letter regarding Supernet bandwidth. As directed in the letter from Minister Nate Glubish, Kerri Danner will contact Kerry Anderson with the Public Library Services Branch to look into increasing bandwidth from 5 Mbps to 20 Mbps and determine costs or other steps required.

8. Action Items – No action items at this time.

9. General Discussion:

9.1. MD of Greenview – Shawn Acton reported that the MD is waiting on information from the Provincial Government on the budget.

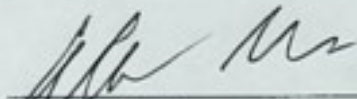
9.2. Town of Valleyview – Adam Norris inquired about re-starting the MOA process now that both the MD CAO and the Town CAO are in place. Tanya Boman will invite Town CAO, Ben Berlinguette to the April Library Board meeting, so he can meet the board. Tanya Boman made a programming suggestion to offer an Indigenous Painting workshop at the Library. Tanya and Kerri will discuss further. Tanya also suggested contacting the South Valley Residence to see if they require any library outreach programs. Louis offered to talk to the facility programmer and get back to Kerri with details.

9.3. Board Trustee Comments: Louis Joseph commented that Community Try-It Day was a success and that the Library's participation with our Little Bits electronics was good.

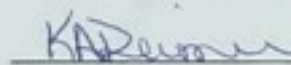
10. Honorarium Sheets – Trustees submitted honorarium sheets.

11. Next Meeting – Wednesday, April 15, 2020 at 5:30 p.m.

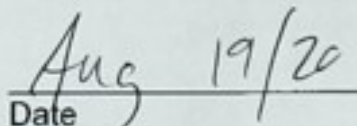
12. Adjournment – Tanya Boman made a MOTION to adjourn at 6:35 p.m. All in favour. Adjourned.



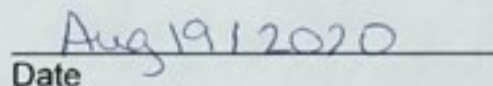
Board Chair



Secretary



Date



Date