

**Valleyview Library Board
Meeting Minutes
Wednesday, Sept. 18, 2019 - 5:30 p.m.**


In attendance: Adam Norris, Kelli Reimer, Tanya Boman, Debbie Wedel, Shawn Acton, Louis Joseph, Kerri Danner, Christen Trofimenkoff.

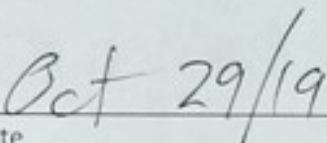
Regrets: Scott Biggin

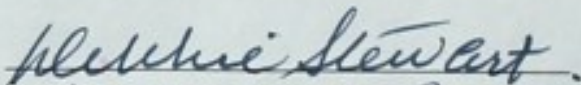
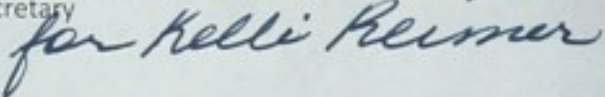
1. **Call to order/Welcome Guests** – Meeting was called to order by Adam Norris at 5:33 p.m.
2. **Acceptance of Agenda** – Shawn Acton made a MOTION to accept the agenda as amended adding 4.1 VCLC Manager Goals and 6.1 Library Manager Goals, and 7.2 VCLC Signing Authority. All in favour. Carried.
3. **Adoption of Minutes** – Debbie Wedel made a MOTION to accept the minutes of the May 22, 2019 meeting. All in favour. Carried.
4. **VCLC Manager's Report** – Christin Trofimenkoff presented her written reports and financial statements as well as her professional and organizational goals for 2020. Tanya Boman made a MOTION to accept the reports as information. The Board will complete a performance evaluation for Christin in June of 2020. All in favour. Carried. Christin Trofimenkoff left the meeting.
5. **Financial Report** – The Board reviewed the financial statements for August 2019 as presented by Treasurer, Debbie Wedel. Kerri Danner made note of corrections. Louis Joseph made a MOTION to accept the reports as information. All in favour. Carried.
6. **Library Manager's Report** – Kerri Danner presented her written report and professional and organizational goals for 2020. The Board will complete a performance evaluation for Kerri in September 2020. Kelli Reimer made a MOTION to accept the report as information. All in favour. Carried.
7. **Topics for Discussion/Action Items:**
 - 7.1. **2020 Budget Review** – The Board reviewed the 2020 Budget as presented by Kerri Danner. The Library has received half of the 2019 Library Operating Grant from the Government of Alberta. The Provincial Government has not released their budget as yet. Shawn Acton made a MOTION to approve the 2020 Budget and have Kerri Danner submit it to the Town of Valleyview and MD of Greenview No. 16. Louis Joseph ~~seconded~~ seconded the motion. All in favour. Carried.
 - 7.2. **VCLC Signing Authority**

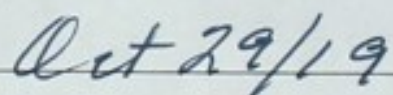
Marilyn (Frostad) Douglas' resignation from the Board and Debbie Wedel's appointment as Treasurer requires signing authority for the VCLC bank accounts to be redone. Debbie Stewart made a MOTION to remove Marilyn (Frostad) Douglas from the signing authority on the Bank of Montreal account for the Valleyview Community Learning Council and to add Debbie Wedel as a signor on the account. Shawn Acton seconded the motion. All in favour. Carried.

8. **Policy Review of Section 501.4.3 Borrower's Card Fees** – The Board gave Third and final reading to revisions made to Policy Handbook Section 501.4.3 Borrower's Card Fees. Tanya Boman made a MOTION to accept Third and Final Reading and have Kerri Danner submit revisions to the Public Library Services Branch. Debbie Stewart seconded the motion. All in favour. Carried.
9. **General Discussion:**
- 9.1. **MD of Greenview** – Shawn Acton - the Provincial Budget has not been released.
- 9.2. **Town of Valleyview** – Tanya Boman commented on the Peace Library System Board meeting held on Sept. 14, 2019. PLS has received 1/3 of their Provincial Operating Funding from the Province. Many communities have been experiencing difficulties retaining Indigenous Liaison workers. Tanya suggested the possibility of working with the current Sturgeon Lake School librarian. Kerri mentioned that PLS has considered hiring a worker based out of Grande Prairie who would travel to outlying communities to provide outreach services. Tanya also wanted to pass along compliments to Leslie Hammon who took time to recommend a book she thought would be of interest. Kerri thanked Tanya for the comment and will pass it along to Leslie and the other staff that their efforts are appreciated. Tanya will not be able to attend the Regional Library Conference this year as the dates conflict with the AUMA Conference.
- 9.3. **Board Trustee Comments:** No other comments at this time.
10. **Honorarium Sheets** – Trustees submitted honorarium sheets.
11. **Next Meeting** – Wednesday, October 16, 2019 at 5:30 p.m.
12. **Adjournment** – Tanya Boman made a MOTION to adjourn at 6:59 p.m. All in favour. Adjourned.


Board Chair


Date


Secretary



Date