

**Valleyview Library Board
Meeting Minutes
Wednesday, March 6, 2019**

In attendance: Adam Norris, Debbie Stewart, Marilyn Douglas, Kelli Reimer, Scott Biggin, Tanya Boman, Debbie Wedel, Shawn Acton, Kerri Danner, Christen Trofimenkoff.

Guest/Facilitator: Miriam Mahnic, Alberta Culture

Regrets: Louis Joseph

1. **Call to order/Welcome Guest and New Trustees** – Meeting was called to order by Adam Norris at 5:05 p.m. Adam Norris shared a letter from Town of Valleyview Council ratifying the appointment of Shawn Acton to the Library Board.
2. **Acceptance of Agenda** – Shawn Acton made a MOTION to accept the agenda. All in favour. Carried.
3. **Plan of Service – Bridging Session** with Miriam Mahnic – Data from the community consultation process was reviewed and five priority library service areas were identified as a focus for the 2020-2022 Plan of Service.

Tanya Boman left the meeting at 6:10 p.m.

Christin Trofimenkoff arrived at 6:30 p.m.

Miriam Mahnic left the meeting at 7:15 p.m., and the meeting resumed.

4. **Adoption of Minutes** – Debbie Wedel made a MOTION to accept the minutes of the January 16, 2019 meeting. All in favour. Carried.
5. **Financial Report** – The Board reviewed the financial statements for January. Debbie Stewart made a MOTION to accept the reports as information. All in favour. Carried.
6. **VCLC Manager's Report** – Christin Trofimenkoff presented her written reports and financial statements. Kelli Reimer made a MOTION to accept the reports as information. All in favour. Carried. Christin Trofimenkoff left the meeting. Adam Norris asked for two board trustees to volunteer for a committee to complete a performance evaluation for Christin. Adam Norris and Scott Biggin volunteered and will ask Tanya Boman if she will assist.
7. **Library Manager's Report** – Kerri Danner presented her written report. Shawn Acton made a MOTION to accept the report as information. All in favour. Carried.

10. Action Items:

- 10.1.** Peace Library System IT Service Agreement – agreement was reviewed. Scott Biggin made a MOTION to sign the agreement for 2019-2022. All in favour. Carried. Adam Norris signed the agreement which will be forwarded back to PLS.

11. Trustee Comments:

MD of Greenview #16 – Shawn Acton – MD is continuing working on getting the Grande Cache Library back open. Interim CAO is doing well.

Town of Valleyview – Tanya Boman left the meeting at 6:30 p.m.

Board Trustee Comments – Debbie Stewart comment that she is pleased with the work the Board and staff have been doing and the direction we are heading.

12. Honorarium Sheets – Trustees submitted honorarium sheets.

13. Next Meeting – Wednesday, 15, 2019 5:30 p.m. followed by the Annual General Meeting at 6:30 p.m. Supper will be provided.

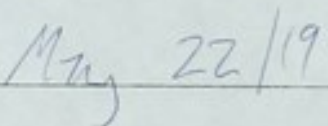
14. Adjournment – Marilyn Douglas made a MOTION to adjourn at 7:47 p.m. All in favour. Adjourned.



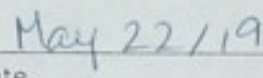
Board Chair



Secretary



Date



Date