

**Valleyview Library Board  
Meeting Minutes  
Wednesday, January 16, 2019**

*In attendance: Adam Norris, Debbie Stewart, Marilyn Douglas, Kelli Reimer, Louis Joseph, Tanya Boman, Debbie Wedel, Shawn Acton, Tammy Chowace, Kerri Danner, Christen Trofimenkoff.*

*Regrets: Scott Biggin*

1. **Call to order/Welcome Guest and New Trustees** – Meeting was called to order by Adam Norris at 5:42 p.m. New trustees Debbie Wedel and Shawn Acton were welcomed to the Library Board by Adam Norris. Shawn Acton was appointed by the MD of Greenview, with Les Urness as alternate. Indigenous Outreach Facilitator Tammy Chowace was introduced to the Board and she gave an update on her work since starting her position in October. Tammy Chowace left the meeting.
2. **Acceptance of Agenda** – Louis Joseph made a MOTION to accept the agenda. All in favour. Carried.
3. **Adoption of Minutes** – Debbie Stewart made a MOTION to accept the minutes of the November 21 meeting. All in favour. Carried.
4. **VCLC Manager's Report** – Christin Trofimenkoff presented her written reports and financial statements. Tanya Boman made a MOTION to accept the reports as information. All in favour. Carried. Christin Trofimenkoff left the meeting.
5. **Financial Report** – The Board reviewed the financial statements for December. Debbie Stewart made a MOTION to accept the reports as information. All in favour. Carried.
6. **Library Manager's Report** – Kerri Danner presented her report which was accepted as information. Louis Joseph made a MOTION to accept the report as information. Adam Norris gave an update from the Town of Valleyview on the status of the planned building repairs which are waiting on the contractor – no time line at present. Kerri made a request to the board for volunteers for a personnel committee to review employee job descriptions and evaluation process. Debbie Wedel made a motion to reactivate the personnel committee which will consist of the following volunteers: Debbie Wedel, Kelli Reimer, Louis Joseph and Tanya Boman. All in favour. Carried.
7. **Business**
  - 7.1. 2018 Annual Report to Public Library Services Branch – The Board reviewed the 2018 Annual Report prepared by Kerri Danner. Kerri asked for input for the accomplishments and comments section. The following suggestions were given for inclusion in the report: MOU process started between Board/Town/MD; Indigenous Outreach Facilitator began; Free memberships in 2018; Escape Rooms. Tanya Boman made a MOTION to accept the 2018 Annual Report and submit to Public Library Services Branch of Alberta Municipal Affairs. Marilyn Douglas seconded the motion. All in favour. Carried.

**8. Trustee Comments:**

8.1. **MD of Greenview #16** – Shawn Acton – nothing to report.

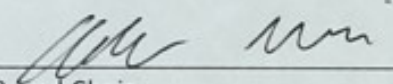
8.2. **Town of Valleyview** – Tanya Boman reported that Council is still looking for a new CAO and that due to vacancies on Council, there will likely be a Spring By-Election. There is a new for-profit private security firm, Harbor Security, operating in town between 9 p.m. and 6 a.m. The fee for service is \$20 per stop.

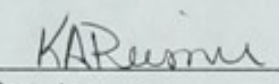
8.3. **Board Trustee Comments** – No additional comments from the trustees.

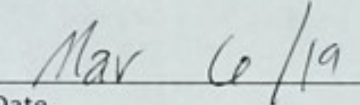
8.4. **Honorarium Sheets** – Trustees submitted honorarium sheets.

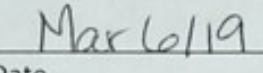
9. **Next Meeting** – Wednesday, March 6, 2018 from 5-8 p.m. Supper will be provided.

10. **Adjournment** – Tanya Boman made a MOTION to adjourn at 7:07 p.m. All in favour. Adjourned.

  
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Board Chair

  
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Secretary

  
\_\_\_\_\_  
Date

  
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Date