

**Valleyview Library Board
Meeting Minutes
Wednesday, November 21, 2018**

In attendance: Adam Norris, Debbie Stewart, Marilyn Douglas, Kelli Reimer, Louis Joseph, Tanya Boman, Scott Biggin, Kerri Danner, Christen Trofimenkoff.


Regrets: Les Urness – attending RMA Conference

1. **Call to order** – Meeting was called to order by Adam Norris at 5:34 p.m.
2. **Acceptance of Agenda** – Kelli Reimer made a MOTION to accept the agenda. All in favour. Carried.
3. **Adoption of Minutes** – Debbie Stewart made a MOTION to accept the minutes of the October 24 meeting. All in favour. Carried.
4. **VCLC Manager's Report** – Christin Trofimenkoff presented her written reports and financial statements. Tanya Boman made a MOTION to accept the reports as information. All in favour. Carried. Christin Trofimenkoff left the meeting.
5. **Financial Report** – The Board reviewed the financial statements for October. Debbie Stewart made a MOTION to accept the reports as information. All in favour. Carried.
6. **Library Manager's Report** – Kerri Danner presented her written report. New Indigenous Outreach worker, Tammy Chowace, has been hired through PLS to deliver library programs to SLCN through provincial grant funding. Adam Norris asked Kerri Danner to extend an invitation to Tammy to attend the January board meeting. On behalf of the Board, Adam Norris will write a letter to Town Council to inquire about planned repairs to the building. Louis Joseph made a MOTION to accept the report as information. All in favour. Carried.
7. **Business**
 - 7.1. Plan of Service 2019-2021 Update – Kerri Danner gave an update on the first community needs assessment results. A second session is planned for Jan. 10, 2019 from 4:30 to 7:30 p.m
8. **Trustee Comments:**
 - 8.1. **MD of Greenview #16** – Les Urness away attending RMA Conference in Edmonton.
 - 8.2. **Town of Valleyview** – Tanya Boman reported on attending Netspeed 2018. Town office staff moving into new Town office this week.
 - 8.3. **Board Trustee Comments** – Scott Biggin commented on the slowness of the Library circulation computer. Kerri Danner agreed that it has been a problem for staff for some time and that PLS has been informed of the issue. PLS' response was that the problem is due to high bandwidth usage on Supernet and that the solution is for the provincial government to upgrade the Supernet service. Kerri will investigate further and the Board may decide to write a letter to the province asking for upgrades to this vital service.

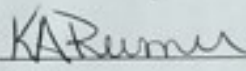
8.4. **Honorarium Sheets** – Trustees submitted honorarium sheets.

9. **Next Meeting** – Wednesday, January 16, 2018 at 5:00 p.m.

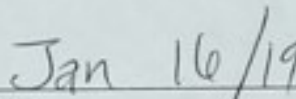
10. **Adjournment** - Scott Biggin made a MOTION to adjourn at 6:50 p.m. All in favour. Adjourned.



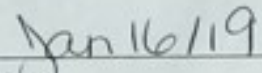
Board Chair



Secretary



Date



Date