

**Valleyview Library Board
Meeting Minutes
Wednesday, March 21, 2018**

In attendance: Adam Norris, Taylor Perron, Scott Biggin, Debbie Stewart, Kelli Reimer, Louis Joseph, Tanya Boman, Kerri Danner, Christy Dalziel, Christin Trofimenkoff

Regrets: Marilyn Douglas, Les Urness

- 1.0 **Call to Order** – Meeting was called to order by Adam Norris at 5:35 p.m.
- 2.0 **Acceptance of Agenda** – Tanya Boman made a MOTION to accept the agenda with changes. Minutes of January 2018 meeting were not available at the time. All in favour. Carried.
- 3.0 **Adoption of Minutes** – The minutes of the January meeting were unavailable and will be brought forward to the next meeting.
- 4.0 **VCLC Manager's Report** – Christy Dalziel presented the VCLC reports and financial statements. Christy also submitted a letter of resignation from her position as VCLC (CALC) Program Coordinator. Christin Trofimenkoff, current Family Literacy Coordinator will take on the administration portion and Barbara Hatch has been hired as Adult Literacy Coordinator. Louis Joseph made a MOTION to accept the VCLC Manager's Report as information. Debbie Stewart seconded the motion. All in favour. Carried.
- 5.0 **Financial Report** – Financial reports for February were reviewed. Taylor Perron inquired about the seemingly high average monthly cost of the telephone/fax bill. Kerri and Taylor will investigate and report back to the Board. Taylor Perron made a MOTION to accept the financial reports as information. All in favour. Carried.
- 6.0 **Library Manager's Report** – Kerri Danner presented her written report. Scott Biggin made a MOTION to accept the report as information. All in favour. Carried.
- 7.0 **Business**
 - 7.1 **Facility Flooding**

Kerri Danner informed the Board that the Library has been experiencing the annual spring flooding, but this year's large accumulation of snow has resulted in worse than usual flooding and the Library has had to be closed for several days as a result.

Discussion about solutions followed. It was suggested that the Library send a delegate/delegation to an upcoming Council meeting. Adam Norris will contact the Town/MD to set up a meeting to discuss the building as well as renewing the expired Memorandum of Agreement between the Library Board, Town of Valleyview and MD of Greenview #16. Kerri Danner will contact Jen Anderson and Kerry Anderson from Alberta Municipal Affairs, Public Library Services Branch to find out what dates they would be available to assist with creating a new Memorandum of Agreement.

- 7.2 **Indigenous Community Outreach Facilitator** – Kerri Danner informed the Board that Peace Library System has grant money available to provide Library services to Indigenous people in our community. Kerri will be writing for funds from the grant to run a pilot project consisting of hiring an Indigenous Community Outreach Facilitator who would work on building relationships in the community, facilitating programs and community outreach services. A job description has been drafted. Kerri and Tanya will work together to fine tune the document and Kerri will submit the grant request to Peace Library System for approval.
- 7.3 **Greenview Regional Multiplex Corporate Membership** – Kerri Danner inquired about looking into a corporate membership rate for library staff and asked about the possibility of the Board partially subsidizing a yearly membership for staff. The Board decided to table this issue until after a new Memorandum of Agreement is completed.

8.0 **Trustee Comments**

- 8.1 MD of Greenview # 16 – Les Urness was absent.
- 8.2 Town of Valleyview – Tanya Boman said that Council was inquiring receiving the Library Board minutes sooner. Usually the minutes are not sent to the Town Council until they have been approved at the next regular meeting and signed by the Chair and Secretary. Kerri Danner offered to send the minutes before they are signed and approved to avoid delays for Council receiving them.
- 8.3 Board Trustees – no additional comments
- 8.4 Honorarium Sheets – board members filled out and submitted.

9.0 **Next Meeting** – TBA – tentatively May 9, 2018

- 10.0 **Adjournment** – Tanya Boman made a MOTION to adjourn the meeting at 6:53 p.m. All in favour. Carried. Meeting Adjourned.