

Valleyview Municipal Library
Board Meeting Minutes
October 19, 2016

Attendance: Adam Norris, Scott Biggin, Kelli Reimer, Kerri Danner, Judy Smith, Tanya Boman, Les Urness, Tanis Harms

Regrets: Debbie Stewart, Marilyn Frostad

1.0 Call to Order

Adam Norris called the meeting to order at 5:36 p.m. followed by introductions.

2.0 Acceptance of Agenda

Tanya Boman made a motion to accept the agenda. All in favour. Carried.

3.0 Guest: Tanis Harms, Community Learning Network (CLN)

Tanis Harms gave a presentation to the Board on the guidelines from Innovation and Advanced Education for operating the Community Adult Learning Program (CALP) which applies to the Valleyview Adult Learning Council operating under the Town of Valleyview Library Board.

4.0 Adoption of Minutes

Scott Biggin made a motion to accept the minutes of the September 14, 2016 meeting. Les Urness seconded. All in favour. Carried.

5.0 CALC Manager Report

Judy Smith presented her report and notified the Board that she is continuing to recruit members for an advisory committee to get input from the community for necessary programs. Scott Biggin made a motion to accept the report as information. All in favour. Carried.

6.0 Financial Report

Financial reports were reviewed. Tanya Boman made a motion to accept the reports as information. All in favour. Carried.

7.0 Library Manager's Report

Kerri Danner presented the Library Manager's report. Adam Norris also reported that he had met before the MD of Greenview #16 council to present the 2017 Library Board Budget. Les Urness made a motion to accept the report as information. All in favour. Carried.

8.0 Business

8.1 Election of Board Secretary

The position of Board Secretary is still vacant, but as all Board members were not present, the election of a secretary was tabled to the November meeting. Kerri Danner volunteered to record the minutes of the meeting until a new secretary is elected.

8.2 401.1 Diversity and Inclusion Policy Review

The policy 401.1 Diversity and Inclusion which received First Reading on September 14, 2016, received Second and Third Reading. Tanya Boman made a motion to accept the Third Reading of this policy. Les Urness seconded the motion. All in favour. Carried.

8.3 203.3.1 Policy for Electronic Motions Review

The policy 203.3.1 Policy for Electronic Motions was given First Reading. Adam Norris suggested a change to read, 'The results of the email vote will be ratified and recorded in the minutes of the next Board meeting.' Tanya Boman made a motion to accept First Reading with the correction as above. Scott Biggin seconded the motion. All in favour. Carried.

8.4 Christmas Party

Positive feedback from staff, volunteers and Friends of the Library was received about holding the 2015 Christmas Party at Memory Lanes Bowling Alley. The Friends of the Library have offered to cover \$400 towards the food and refreshments for the party and the Library will cover the cost for bowling. Party will be held Wednesday, Dec. 21 at 6 p.m.

9.0 Trustee Comments

9.1 MD of Greenview # 16 – Les Urness attended the AUMA conference Oct. 5-7

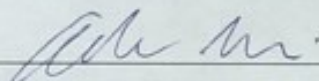
9.2 Town of Valleyview – Tanya Boman also attended AUMA Conference and the Peace Library System Regional Library Conference.

9.3 Board Trustees – A short discussion was held about the library facility and future plans for the community.

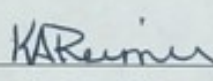
9.4 Honorarium Sheets – Honorarium sheets completed.

10.0 Date of Next Meeting: **Wednesday, November 16, 2016 at 5:30 p.m.**

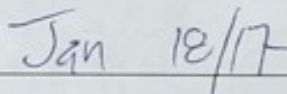
11.0 Adjournment - Tanya Boman made a motion to adjourn. All in favour. Carried. Meeting adjourned at 7:17 p.m.



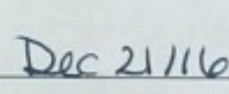
Board Chair



Recording Secretary



Date



Date