

Valleyview Municipal Library
Board Meeting Minutes
November 17, 2016

Attendance: Adam Norris, Judy Smith, Debbie Stewart, Kelli Reimer, Marilyn Frostad, Scott Biggin, Tanya Boman, Les Urness, Kerri Danner

1.0 Call to Order

Adam Norris called the meeting to order at 5:30 p.m.

2.0 Acceptance of Agenda

Scott Biggin made a motion to accept the agenda with the addition of 7.4 In Camera Session. All in favour. Carried.

3.0 Adoption of Minutes

Tanya Boman made a motion to accept the minutes of the October 19, 2016 meeting. Les Urness seconded. All in favour. Carried.

4.0 CALC Manager Report

Judy Smith presented her written report for CALP. Judy Smith submitted her letter of resignation effective Dec. 15, 2016. The Board accepted her report as information and accepted her resignation. Adam Norris thanked Judy Smith on behalf of the Board for her contributions. Adam Norris asked for volunteers for a personnel/hiring committee. Marilyn Frostad, Tanya Boman, and Adam Norris volunteered to sit on the hiring committee. All in favour. Carried.

5.0 Financial Report

Financial reports were reviewed. Les Urness made a motion to accept the reports as information, Tanya Boman seconded. All in favour. Carried.

6.0 Library Manager's Report

Kerri Danner presented the Library Manager's report. Marilyn Frostad made a motion to accept the report as information. All in favour. Carried.

7.0 Business

7.1 Election of Board Secretary

Kelli Reimer volunteered to fill the office of Board Secretary until the AGM in May 2017. The Board voted unanimously to accept Kelli Reimer for the position of Secretary.

7.2 203.3.1 Policy on Voting via Email

The policy 203.3.1 Voting via Email received Second Reading. Tanya Boman made a motion to accept the Second reading, Les Urness seconded the motion. All in favour. Carried.

7.3 203.7 Board Self-Evaluation

The policy 203.7 Policy for Board Self Evaluation was reviewed and will remain unchanged. The Board discussed the self-evaluation process and agreed to complete a Board evaluation at the January 2017 meeting.

7.4 In Camera

Adam Norris made a motion to go In Camera at 6:00 p.m. Kerri Danner, Judy Smith and Kelli Reimer were excused. Adam Norris made a motion to come out of camera at 6:10 p.m. Kerri Danner and Kelli Reimer returned to the meeting.

Adam Norris made a motion that Kerri Danner receive a bonus in the amount of \$1,500.00 for her fulfillment of the duties of the Library Coordinator duties in 2016 while not yet being on the Library Manager Salary Grid. Debbie Stewart seconded the motion. All in favour. Motion carried.

8.0 Trustee Comments

8.1 MD of Greenview # 16 – Les Urness no additional comments

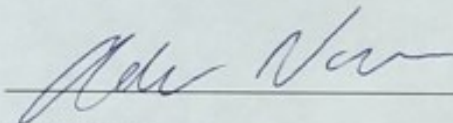
8.2 Town of Valleyview – Tanya Boman informed the Board that her alternate from Town Council will now be Delwin Slemph.

8.3 Board Trustees – Debbie Stewart inquired about whether there was further information about the building repairs planned for 2017.

8.4 Honorarium Sheets – Honorarium sheets completed.

9.0 Date of Next Meeting: **Wednesday, December 21, 2016 at 5:30 p.m.**

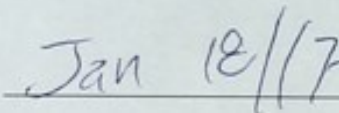
10.0 Adjournment - Tanya Boman made a motion to adjourn. All in favour. Carried. Meeting adjourned at 6:50 p.m.



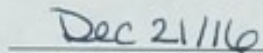
Board Chair



Recording Secretary



Date



Date