

**Valleyview Municipal Library
Board Meeting Minutes
October 21, 2015**

Attendance: Kerri Danner, Debbie Stewart, Judy Smith, Adam Norris, Shauna Roberts, Tanya Boman, Scott Biggin

Regrets: Les Urness

1.0 Call to Order: Chair Adam Norris called the meeting to order at 5:00 pm

2.0 Acceptance of Agenda/Adoption of Agenda: Tanya Boman moved to accept the agenda. All in favour.

3.0 Adoption of Minutes from Last Meeting. Judy Smith made a motion to adopt the minutes of the September 16th, 2015 meeting. All in favour.

4.0 Financial Report: Adam Norris presented the financial report which the board reviewed. Debbie Stewart motioned to accept the report as information. All in favour.

5.0 Library Manager's Report: Library Manager, Kerri Danner, presented her report. Judy Smith asked about the status of the proposed charging station for handheld devices. Kerri will continue to research. Scott Biggin motioned to accept the report as information. All in favour.

6.0 New Business;

6.1 Review Policy 502.3 Provision of Service to persons unable to use conventional print materials: The board reviewed revisions to policy 502.3. Adam Norris suggested changing the wording on point #1. Kerri will reword it for the next meeting. Tanya Boman motioned to accept the first reading of this policy review. All in favour.

7.0 Councillor Comments

7.1 M.D of Greenview: No comments from MD as Les Urness unable to attend.

7.2 Town of Valleyview: Tanya Boman briefed the board on her attendance at the Library Board Basics workshop held in Falher. Tanya had some questions for Kerri and the board as a result of the workshop, to which Kerri was able to answer satisfactorily. She posed the question "How are we selling our library?" The board responded: through information booths, word of mouth, Facebook, programming and partnering with other groups. Tanya suggested the library host a family read night and perhaps partner with a corporate sponsor (Example: Atco) for an information session as well. Tanya acquired a Library Board Basics Handbook to share with board members. She said it was a very good workshop and that she learned a lot from it. She also brought up the topic of a Christmas party. It was decided that the bowling alley might be a good place to have it this year, so Kerri will look into that and find out what dates might work.

7.3 Other Trustee comments: The topic of recent leaking in the roof was brought up, as well as mould being discovered behind a piece of furniture at the front of the library. The mould is being dealt with immediately.

7.4 Honorary Forms: The forms were filled out by the board members who were present.

8.0 Date of Next Meeting: November 18, 2015 at 5:30pm

9.0 Adjournment: Adam Norris adjourned the meeting at 5:31pm.

Chair Signature Adam Norris

Date Dec 16/15

Secretary Signature Shauna Roberts

Date Dec. 16/15