

**Valleyview Municipal Library
Board Meeting Minutes
Feb. 18, 2015**

1.0 Call to Order: The Meeting was called to order by Chair Adam Norris at 5:38 p.m.

Attendance: Scott Biggin, Adam Norris, Judy Smith, Jim Joelsen, Kerri Danner, Debbie Stewart, guest Meladine MacFadyen. **Regrets:** Shauna Roberts, Les Urness

Introductions were given as we were joined by new Board member, Debbie Stewart, who was appointed to the Library Board by Town Council at their February 9, 2015 meeting; and guest, Meladine MacFadyen, who is considering applying to join the Library Board.

2.0 Adoption of Agenda: Jim Joelson moved to accept the agenda. All in favour. Carried.

3.0 Adoption of Minutes: Judy Smith moved to accept the minutes of the January 21, 2015 meeting. All in favour. Carried.

4.0 Financial Statements: Adam Norris presented the November Financial Statement and Account Transaction Reports. Debbie Stewart moved to accept these reports as information.

5.0 Library Manager's Report: Kerri Danner presented the Library Manager's Report. Judy Smith moved to accept this report as information.

6.0 Business

6.1 Presentation to Town Council about Library Flooding: Adam Norris informed the Board that a delegation from the Board would meet with Town Council at the next council meeting on Monday, March 5 at 5 p.m. Any interested members are welcome to attend as part of the delegation.

6.2 Plan of Service: Kerri Danner informed the Board that the 2015-2019 Plan of Service which was approved by the Board at the Jan. 21, 2015 meeting had been submitted to Alberta Municipal Affairs with a copy sent to Peace Library System.

6.3 2014 Annual Report: Kerri Danner informed the Board that the 2014 Annual Report which was approved at the Jan. 21, 2015 meeting was submitted to Alberta Municipal Affairs on Feb. 13, 2015.

6.4 Wage Increases/Wage Grids: The Town of Valleyview does not do cost of living wage increases and follows a wage increment grid system. The Board authorized Kerri Danner to give wage increases to staff according to the applicable wage grids.

7.0 Councillor Comments:

7.1 M.D. of Greenview Les Urness away at Growing the North Conference.

7.2 Town of Valleyview Jim Joelsen had no additional comments.

7.3 Other Trustee Comments: there were no comments from other trustees.

8.0 Adjournment: Meeting was adjourned by Adam Norris at 6:03 p.m.

Next Meeting: Wednesday, April 22, 2015 at 5:30 p.m.

Adam Norris
Chair

Apr 22/15
Dated

Adam Norris
Secretary

April 22/15
Dated